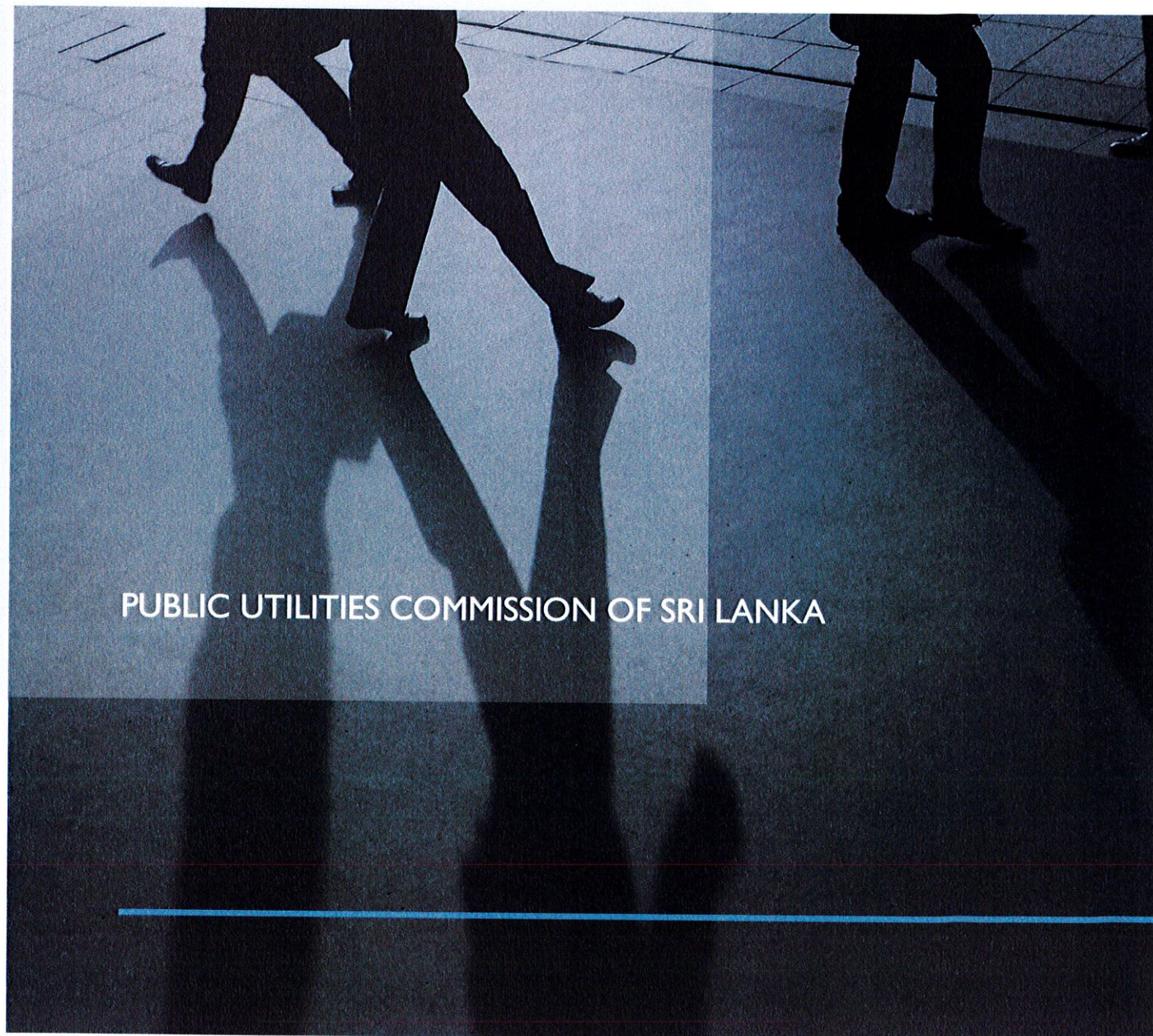


ACTIVITY PLAN

2024



PUBLIC UTILITIES COMMISSION OF SRI LANKA

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ABOUT US

Established in 2003, the Public Utilities Commission of Sri Lanka (PUCSL) commenced its operations with the appointment of its inaugural group of Commissioners and Director General. A quintet of distinguished members constitutes the Commission, each appointed for a five-year tenure by the Minister responsible for Policy Development, in consultation with the Constitutional Council. Underpinning its authority are the Public Utilities Commission of Sri Lanka Act No.35 of 2002, the Sri Lankan Electricity Act No.20 of 2009, and the Sri Lanka Electricity (Amendment) Act No. 31 of 2013.

The PUCSL assumes the dual role of the economic, technical and safety regulator of the Electricity Industry and the shadow regulator for the lubricant market. In addition to the electricity industry, the Commission was recognized by the PUCSL Act as the sector regulator for water services industry and petroleum industry. The Industrial Acts for water and petroleum industries are yet to be passed through the parliament.

Operating as an independent entity, its decisions are meticulously crafted through comprehensive analysis and subject to approval by the Commission Members, comprising the Chairman, Deputy Chairman, and other Members appointed by the Constitutional Council. The members of the Commission are persons with ability and integrity and have shown capacity in addressing problems relating to engineering, law, economics, business management, accountancy or administration.

At the heart of the Commission's operational prowess are highly skilled professionals proficient in various industries including electricity, water services, petroleum, and the lubricant market. This adept team facilitates the PUCSL's mission to regulate the electricity industry as the vanguard of economic, safety, and technical oversight, while concurrently undertaking the role of a shadow regulator in the lubricant market.

The PUCSL actively collaborates with the water services and petroleum industries, offering invaluable regulatory insights. This proactive engagement stems from the anticipation of forthcoming industry-specific acts that are awaiting parliamentary approval. By providing regulatory guidance, the PUCSL supports these industries in their journey toward enhanced governance and efficiency, reflecting its commitment to a dynamic and regulated landscape.

OUR VISION

To create an environment for all inhabitants of Sri Lanka, and the contributors to its development, to have access to essential infrastructure and utility services in the most economical manner, within the boundaries of the sustainable development agenda of the country.

OUR MISSION

To regulate all utilities within the purview of the Public Utilities Commission of Sri Lanka to ensure safe, reliable and reasonably-priced infrastructure services for existing as well as future consumers in the most equitable and sustainable manner.

OBJECTIVES

The objectives of the Commission are set out in the Section 14 (2) of the PUCSL Act.

These objectives are identified below:

- Protect the interest of all consumers
- Promote competition
- Promote efficiency in both the operations of, and capital investment in, public utilities industries
- Promote an efficient allocation of resources in public utilities industries
- Promote safety and service quality in public utilities industries
- Benchmark, where feasible, the utilities’ services as against international standards
- Ensure that price-controlled entities acting efficiently; do not find it unduly difficult in financing their public utilities industries.

FUNCTIONS OF PUCSL

Functions of the Public Utilities Commission as stipulated in the Public Utilities Commission Act, No. 35 of 2002 are as follows,

- (a) Exercise, perform and discharge the powers, functions and duties conferred on or assigned to the Commission by or under the PUCSL Act or any industry Act
- (b) Consult, to the extent the Commission considers appropriate, any person or group who or which may be affected, by the decisions of the Commission
- (c) Advice the Government, as the Commission deems appropriate, on all matters concerning any industry falling within the purview of the PUCSL Act
- (d) Collect, record and disseminate information concerning any public utilities industries subject to section 15(4) of PUCSL Act
- (e) Prepare within six months of its establishment a regulatory manual containing a code of good practice governing the functions of the Commission and revise it as and when required
- (f) Exercise licensing, regulatory and inspection functions in respect of all matters provided for in any industry Act
- (g) Enforce the provisions of licenses, contracts and other instruments issued under the authority of any industry Act
- (h) Regulate tariffs and other charges levied by regulated entities where required by any industry Act
- (i) Determine by mediations disputes arising in any public utilities industry

- (j) Set and enforce technical and other standards relating to the safety, quality, continuity and reliability of the public utilities industries
- (k) Undertake such other incidental or ancillary activities which the Commission may consider appropriate for the effective discharge of any of its functions

OUR VALUES

FAIRNESS

We will make decisions in a manner that conforms to generally accepted good practices taking in to account our objectives, duties and functions.

IMPARTIALITY

We will treat all views, comments and complaints received and all issues relevant to us in an unbiased manner, taking in to account all our legal obligations.

INDEPENDENCE

Our decisions will be free from undue influence.

TIMELINESS

We recognize that delays cost money and cause frustration. We will endeavour to respond to any issues that may come up as quickly as possible.

TRANSPARENCY

We will generally publish all evidence, decisions and related documents, unless prevented by confidential or legal constraints. We will inform all stakeholders of the procedures and issues that we are considering. We also publish, annually, a report detailing our activities and their costs.

OBJECTIVITY

We will weigh each argument based on its merits, evidence and guidance provided by policy, law and judicial rulings.

CONSISTENCY

We will develop decisions that are in keeping with our legal obligations under relevant legislation and we will try, where we believe it is helpful, to follow the same approach used in earlier “similar fact” decisions.

GOALS – ELECTRICITY INDUSTRY

Power Quality

- 1. Increased compliance by licensees on statutory supply voltage levels to consumers (i.e. 230 V ± 6% for voltage and 50 Hz ± 0.5% for frequency)

Supply quality

- 2. Increased compliance by service providers on the targets for average electricity outage time experienced by a consumer within a year
- 3. Increased compliance by service providers on the targets for average number of electricity interruptions experienced by a consumer within a year
- 4. Increased compliance by service providers on targets for the average electricity breakdown restoration time for consumer service line faults

Service quality

- 5. Increased awareness for consumers on their rights and obligations related to the electricity supply services
- 6. Increased compliance by service provider on targets for the average time taken to serve consumer inquiry/request/complaint
- 7. Increased compliance by PUCSL on average time taken to serve consumer complaints/disputes

Supply adequacy

- 8. Increased compliance with electricity generation plans to ensure that the electricity demands in the country is met all the time
- 9. Increased awareness and knowledge for all stakeholders on energy efficiency and conservation activities
- 10. Increased compliance by electricity distribution service providers on Utility driven demand side management regulations

Tariff and service charges

- 11. Increased transparency and fairness to all stakeholders on cost incurred and tariff imposed in the supply of electricity
- 12. Increased transparency and fairness on charges levied by service providers on services offered to customers

Electricity safety

- 13. Increased awareness and knowledge for all stakeholders to reduce number of electrocutions and fatal electrical accidents below the target
- 14. Increased compliance with regulations by all stakeholders to reduce number of electrocutions and fatal electrical accidents below the target

Environment

- 15. Increased compliance with the environmental regulation by licensees in the electricity industry
- 16. Increased compliance on government policy on renewable energy targets

OUR OUTCOMES – ELECTRICITY INDUSTRY

1. Increase affordability of electricity
2. Ensure Reasonable Electricity Charges
3. Improve the efficiency of the electricity industry
4. Improve the convenience of consumers
5. Improved safety for life and property
6. Enhanced Electric Vehicle charging infrastructure
7. Enhance Renewable Energy integration to achieve 70% Renewable Energy target
8. Information dissemination

SUMMARIZED BUDGET

Public Utilities Commission of Sri Lanka

Estimated expenditure for the year 2024

I. Electricity Sector
Rs.431,888,772

Outcome

1	Increase affordability of electricity	Rs. 39,665,055
2	Ensure Reasonable Electricity Charges	Rs. 13,507,228
3	Improve the efficiency of the electricity industry	Rs. 26,146,657
4	Improve the convenience of consumers	Rs. 155,771,063
5	Improved safety for life and property	Rs. 111,489,060
6	Enhanced Electric Vehicle charging infrastructure	Rs. 18,215,402
7	Enhance Renewable Energy integration to achieve 70% Renewable Energy target	Rs. 25,477,742
8	Information dissemination	Rs. 41,616,565

2. Petroleum Sector
Rs. 45,773,172

3. Water Sector
Rs. 12,865,056

Total Budget
Rs 490,527,000

RESPONSIBILITIES OF DIVISIONS OF PUCSL

Division	Responsibilities
Licensing	Overall responsibility of exercise licensing as per legislations and monitor the compliance.
Tariff & Economic Affairs	Overall responsibility for tariff determination of distribution & consumer tariff, transmission & bulk tariff & also to assist in promoting competitiveness & ensuring fair deal to the consumers.
Regulatory Affairs	Overall responsibility for formulation & issuance of regulations, codes, standards & rules to regulate the electricity industry.
Consumer Affairs	Responsible for consumer protection; dealing with consumer grievances, consumer education and also deal with communication and media relations.
Inspectorate	Responsible for the functions specified in Section 6 of the SL Electricity Act 2009, and Electrical Inspectorate regulations made by the Ministry of Power & Energy.
Environment Efficiency & Renewable	To promote energy efficiency—both supply-side and end-user efficiencies and renewable energy. Further to deal with regulations to meet the requirements of environmental agencies.
Legal	Responsible for two distinct areas of work: (i) will provide legal support on a day-to-day basis such as scrutiny & legal vetting of contracts and documents; drafting orders; processing cases for fines and penalties and, (ii) deal with the dispute resolution process
Finance	To maintain accounts of the Commission as per the approved manual and looking-after its finances. To receive all money due to commission and also make payments on behalf of the commission
Human Resources	To look-after, the personnel matters relating to the commission, such as recruitment of staff, pay fixation, training, application of conduct rules to the employees of the Commission and all related activities.
IT & MIS	Development and maintenance of <i>regulatory information management system</i> – including PUCSL’s internal procedures; data management and documentation. IT will include maintenance of software and user support within PUCSL; trouble shoot networking problems; security of data; and maintenance of the website.
Communication	Responsible for communicating the decisions and information of the commission to stakeholders and the public. To manage the relationship with the external world, including government, stakeholders, and the public. Communication with the media, organizing and management of public hearings
Audit	Responsible for auditing the strict compliance of procedures and operations safeguarding the reliability and integrity of its financial and operational information; compliance with laws, regulations, and contracts

ACTIVITIES FOR YEAR 2024

CONSUMER AFFAIRS DIVISION

Outcome	Activity Ref	Deliverable/Activit	Related provision in Acts	Manager (Position)	Sub Activity Ref	Sub Activity	Manager (Position)	Time target	Milestones/Outputs	Task Manager (Position)	Time Target	Budget			
Improved convenience of consumers through improving Productivity of stakeholders & consumer awareness	AP24/CA/01	Reduce "consumer request to complaint ratio" of DLs by 20%	Sections 14, 17 and 28 of PUCSL Act and Sections 3 & 40 of SLE Act	Director CA	AP24/CA/01/CP/01	1.1 Establish a digital platform to communicate with DLs in consumer service management	Deputy Director	Jan - Dec	1.1.1 Study report on the existing system	Thanuj	February	400,000.00			
									1.1.2 Draft Software Requirement System (SRS)	Thanuj	March	100,000.00			
									1.1.3 Final SRS	Thanuj	April	100,000.00			
											August				
									1.1.4 Selection of a software developer	Procurement Division					
									1.1.5 Completion of software	Thanuj	November	2,000,000.00			
									1.1.6 Training to IT division of DL	Thanuj	January, 2025	400,000.00			
													Total		3,000,000.00
					AP24/CA/01/CP/02	1.2 Educate Area Engineering Officials of DLs through interactive sessions to increase compliancy on electricity acts, rules, regulations and guidelines etc (phase 01)	Assistant Director	Jan - Sep	1.2.1 Interactive sessions in Hambantota, Matara, Tangalla, (SP II)	Yasantha	January	500,000			
									1.2.2 Interactive sessions in Kotte, Nugegoda, Moratuwa, Negombo (LECO Branches)	Yasantha	February	280,000			
									1.2.3 Interactive sessions in Galle, Kelaniya, Kalutara (LECO Branches)	Roshan	February	220,000			
									1.2.4 Interactive sessions in Ambalangoda, Baddegama, Galle, Akuressa, Weligama (SP I)	Yasantha	March	750,000			
									1.2.5 Interactive sessions in A'pura, Kekirawa,Minneriya	Yasantha	April	500,000			
									1.2.6 Interactive sessions in Badulla, Diyatalawa, Monaragala, Mahiyanganaya, Wellawaya	Roshan	May	750,000			
									1.2.7 Interactive sessions in Eheliyagoda, Embilipitiya, Kahawatta, Ratnapura, Ruwanwella	Yasantha	June	750,000			
									1.2.8 Interactive sessions in Kandy City, Kundasale, Matale, Katugastota, Dambulla	Roshan	July	900,000			
									1.2.9 Interactive sessions in Galagedara,Peradeniya, Nuwara Eliya, Kegalle, Mawanella	Yasantha	August	900,000			
									1.2.10 Interactive session in Ginigathhena, Nawalapitiya, Haguranketha	Yasantha	September	550,000			
									Total		6,100,000				
					AP24/CA/01/CP/03	1.3 Amend Energy Estimation Methodology to reduce complaints received by DLs	Deputy Director	March-Dec	1.3.1 Consultation report on issues rrelated to Estimation of Energy Supplied	Roshan	May				
									1.3.2 Completion of final draft	Mohomad Sukri	Octber				
									1.3.3 Commission approval	Roshan	November				
									1.3.4 Communicate DLs on implementation	Roshan	December				
													Total		0
					AP24/CA/01/CP/04	1.4 Educate Divisional Secretaries through dialogs to increase compliancy on responsibilities coming under wayleave guidelines	Deputy Director	Jan-Dec	1.4.1 Interactive sessions in Galle, Matara, Hambantota	Roshan	March	600000			
									1.4.2 Interactive sessions in Kurunegala, Puttalam	Yasantha	April	400000			
									1.4.3 Interactive sessions in Ratnapura, Kegalle	Roshan	May	400000			
									1.4.4 Interactive sessions in Colombo, Gampaha, Kalutara	Yasantha	June	600000			
									1.4.5 Intective sessions in Kandy, NuwaraEliya, Matale	Roshan	July	600000			
1.4.6 Inteactive sessions in Badulla, Monaragala	Roshan	August	400000												
1.4.7 Inteactive sessions in Anuradhapura, Polonnaruwa	Roshan	September	400000												
1.4.8 Interactive sessions in Trincomalee, Batticaloa, Ampara	Yasantha	Octber	600000												
1.4.9 Inteactive sessions in Jaffna, Killinochchi, Mulathiv, Mannar, Vavniya	Yasantha	November	1000000												
				Total		5000000									
AP24/CA/01/RU/01	1.5 Evaluation report on cutomer service performance of LECO	Assistant Director		1.5.1 Evaluation report on customer service Performance of LECO - 1st quarter	Radhika	April									

									1.5.2 Evaluation report on customer service Performance of LECO - 2nd quarter	Radhika	July	
									1.5.3 Evaluation report on customer service Performance of LECO - 3rd quarter	Radhika	October	
									1.5.4 Evaluation report on customer service Performance of LECO - 4th quarter & Set performance target for 2025	Radhika	January, 2025	
									Total			0
	AP24/CA/02	Reduce time taken by PUCSL to determine a resolution to wayleave related consumer request/complaint by 15% and non wayleave related request/complaint by 20%	Sections 14, 17 and 28 of PUCSL Act and Sections 3 & 40 of SLE Act	Director	AP24/CA/02/RU/01	2.1 Determine decisions for 700 (avg) requests/complaints made by consumers and utility providers	As assigned to DDs/AD	Jan - Dec	Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	January	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	February	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	March	220000
									Determine decisions for 50 requests/complaints	Roshan/Thanuj/Radhi ka	April	220000
									Determine decisions for 50 requests/complaints	Roshan/Thanuj/Radhi ka	May	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	June	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	July	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	August	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	Sepember	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	October	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	November	220000
									Determine decisions for 60 requests/complaints	Roshan/Thanuj/Radhi ka	December	220000
									Total			2640000
					AP24/CA/02/CP/01	2.2 Mechansim for electricity stakeholders to comply and perform duties related to requests made by consumers on use of electricity	Roshan Weerasuriya - Deputy Director	Jan-Dec	Consultation paper on related issues and the existing procedure adopted by stakeholders (DLs, Divisional Secretaries, Forest & Wild-life Departments, Sri Lanka Railway, Coastal Concervation Department, RDA, UDA IAs etc.	Roshan	March	
									Stakeholder consultation in Southern Province	Roshan	April	300000
									Stakeholder consultation in North Western Province	Roshan	May	200000
									Stakeholder consultation in Sabaragamuwa Province	Roshan	June	200000
									Stakeholder consultation in Western Province	Roshan	July	300000
									Stakeholder consultation in Central Province	Roshan	August	300000
									Stakeholder consultation in Uva Province	Yasantha	Sepember	200000
									Stakeholder consultation in North Central Province	Yasantha	October	200000
									Stakeholder consultation in Eastern Province	Yasantha	November	300000
									Stakeholder consultation in Nothern Province	Yasantha	December	500000
									Consultation Report	Roshan	February, 2025	
									Completion of the mechanism	Roshan	May, 2025	
									Total			2500000
					AP24/CA/02/RU/02	2.3 Dissemination of Information related to Consumer Protection	Radhika Amarasinghe Assistant Director	Jan- Dec	2.3.1 Dissemination report on (1) resolution of consumer complaints/dispute and (2) customer service performance of LECO	Radhika	Aprril	
									2.3.2 Dissemination report on (1) resolution of consumer complaints/dispute and (2) customer service performance of LECO	Radhika	July	

	AP24/CA/03	Determine resolutions for all disputes reported to PUCSL	Sections 14, 17 and 28 of PUCSL Act and Sections 3, 39 & 40 of SLE Act	Director	AP24/CA/03/CP/01	3.1 Amend Electricity (Dispute Resolution Procedure) Rule to obtain determination power to PUCSL to resolve disputes	Legal Division	Jan - Sep	2.3.3 Dissemination report on (1) resolution of consumer complaints/dispute and (2) customer service performance of LECO		Radhika	October					
									2.3.4 Dissemination report on (1) resolution of consumer complaints/dispute and (2) customer service performance of LECO		Radhika	January, 2025					
									Total			0					
									3.1.1 Initial Assessment and Research to identify the issues with exisiting rules	Legal	February						
											April						
											June						
											August						
											September						
									Total			0					
									AP24/CA/03/RU/01	3.2 Determine resolutions for 15 (avg) mediation requests (Electricity)	Radhika Amarasinghe Assistant Director	Jan- Dec	3.2.1 Determine resolutions for 1st & 2nd dispute		Radhika	January	30000
													3.2.2 Determine resolutions for 3rd dispute			February	13000
													3.2.3 Determine resolutions for 4th & 5th dispute			March	28000
	3.2.4 Determine resolutions for 6th dispute		April	13000													
	3.2.5 Determine resolutions for 7th & 8th dispute		May	25000													
	3.2.6 Determine resolutions for 9th dispute		June	13000													
	3.2.7 Determine resolutions for 10th dispute		July	13000													
	3.2.8 Determine resolutions for 11th dispute		August	13000													
	3.2.9 Determine resolutions for 12th dispute		September	13000													
	3.2.10 Determine resolutions for 13th dispute		October	13000													
	3.2.11 Determine resolutions for 14th dispute		November	13000													
	3.2.12 Determine resolutions for 15th dispute		December	13000													
	Total			200000													
	AP24/CA/03/RU/02	3.3. Determine resolutions for 05 (avg) mediation requests	Thanuj Wijesooriya - Deputy Director	Jan - Dec	3.3.1 Determine Resolutions for 5 disputes		Thanuj	Dec									
					Total			0									
	AP24/CA/04	Advise the Commission, create awarness and monitor to ensure appropriate standards related to consumer protection	Sections 14, 17, 28 and 29 of PUCSL Act and Sections 3, 39 & 40 of SLE Act	Director	AP24/CA/04/RU/01	4.1 CCC monthly meeting	CCC	Jan - Dec	4.1.1 CCC monthly meeting		Roshan	Jan	185000				
									4.1.2 CCC monthly meeting		Roshan	Feb	185000				
									4.1.3 CCC monthly meeting		Roshan	Mar	185000				
									4.1.4 Advice(s) to the Commission on an identified matter discuss at monthly meeting		Roshan	March					
									4.1.5 CCC monthly meeting		Roshan	April	185000				
									4.1.6 CCC monthly meeting		Roshan	May	185000				
									4.1.7 CCC monthly meeting		Roshan	June	185000				
									4.1.8 Advice(s) to the Commission on an identified matter discuss at monthly meeting		Roshan	Jun					
									4.1.9 CCC monthly meeting		Roshan	Jul	185000				
									4.1.10 CCC monthly meeting		Roshan	Aug	185000				
									4.1.11 CCC monthly meeting		Roshan	Sep	185000				
									4.1.12 Advice(s) to the Commission on an identified matter discuss at monthly meeting		Roshan	Sep					
									4.1.13 CCC monthly meeting		Roshan	Oct	185000				
									4.1.14 CCC monthly meeting		Roshan	Nov	185000				
									4.1.15 CCC monthly meeting		Roshan	Dec	185000				
									4.1.16 Advice(s) to the Commission on an identified matter discuss at monthly meeting		Roshan	Dec					
Total									2220000								
Increased access to safe and reliable petroleum products for consumers									AP24/CA/05	Reduce number of unsatisfied petroleum consumers on product and service quality (Measured by number of	Sections 14, 17, 28 and 29 of PUCSL Act	Director	AP24/CA/05/CP/01	5.1 Policy Advice to the government on Petroleum Industry Regulation	Deputy Director	Jan - Dec	5.1.1 Stakeholder Consultation
	5.1.2 Drafting the Policy Advice		Thanuj	June	100,000.00												
	5.1.3 Stakeholder Consultation on Draft		Thanuj	August	50,000.00												
	5.1.5 Submission to the Ministry of Finance		Thanuj	Jan													
	Total			250,000.00													
	AP24/CA/05/RU/01	5.2 Fuel Filling Station (FFS) inspection to reduce under delivery	Deputy Director		5.2. 1 MOU with CPSTL for fuel testing		Thanuj	Feb									
5.2.2 Extending the MOU with ITI					Thanuj	Jan											
5.2.3 Sample Collection and Testing at 60 locations					Thanuj	Aug	3,000,000.00										

		complaints received by PUCSL)				and non compliances by 40%			5.2.4 Investigation Report and Recommendations	Thanuj	Sep	
									5.2.5 Reccommendations to the Ministry	Thanuj	Nov	
											Total	3,000,000.00
					AP24/CA/05/CP/02	5.3 Amend Procedure for Complaint Handling & Dispute Resolution in the Petroleum fuels and lubricant sector	Deputy Director		5.3.1 Drafting Amendments	Thanuj	April	100,000.00
									5.3.2 Stakeholder Consultation	Thanuj	July	100,000.00
									5.3.3 Obtaining Committee Approval & Publish	Thanuj	September	
											Total	200,000.00
											Grand Total	#####

ENVIRONMENT, RENEWABLE & EFFICIENCY DIVISION

Outcome	Activity Ref	Deliverable/Activity	Related provision in Acts	Manager	Sub Activity Ref	Sub Activity	Justification	Manager	Time target	Milestones/Outputs	Task Manager	Time Target
Improve local air quality and Reduce dependency on imported fossil fuels on transport.	AP24/EER/CP/01	Regularize EV charging infrastructure to increase the accessibility of EVCS (Target to increase EV energy usage by three times from 2024-2030.)	14,17 sections PUCSL, 3 SLEA, Cabinet Decision No/17/0613/7 06/041	Gamini S.	AP24/EER/CP/01/01	Development of a Web-based system to register and monitor Electrical Vehicle Charging Stations (EVCS) and other relevant data.	Under Cabinet decision, No/17/0613/706/041, the PUCSL was empowered to regulate Electric Vehicle Charging Stations (EVCS) to ensure a secure, reliable, and fair EVCS service for electric vehicle (EV) owners. Initially, since 2017, the PUCSL primarily oversaw the EVCS sector under the assumption that market competition was limited during that period. However, recent developments have revealed an increased interest from potential competitors aiming to enter the EVCS market. Moreover, with the introduction of new governmental policies, a significant rise in the EV fleet is anticipated. Consequently, the provision of well-regulated EVCS infrastructure holds heightened appeal for investors, facilitating their entry into the market. Furthermore, a robust monitoring mechanism will serve to capture the escalating demand for EVs and their corresponding power consumption, which holds strategic significance from a utility standpoint. The proposed web-based system aims to regulate EVCS operations, enhance public access to charging facilities, and enable data-driven decision-making for stakeholders in Sri Lanka's electric vehicle infrastructure and utilities.	Ramesh	Dec-25	Completing an Excel/Access database of EVCS Completing a Literature survey on similar arrangements in different countries Preparation of RFP/TOR for vendor selection and procurement Selection of software developer Development of the Software Application Test running, Commissioning publishing (Inform to the Commission)	Rameh	15/02/2024 30/03/2024 31/04/2024 15/06/2024 15/11/2024 15/02/2024
					AP24/EER/CP/01/02	Formulate a Code of Practice for the EVCS	Developing a suitable Code of Practice for EVCS applicable to Sri Lankan context will improve the safety, performance, and reliability of the EVCS. In addition, it would encourage industry best practices for the design, installation, and commissioning and enhance the acceptance of the EVCS by giving customers confidence in the design and installation.	Ramesh	Sep-24	Selection and appoint a steering committee Preparation of a draft Code of Practice Stakeholder consultation on the draft Code of Practice Finalize the Code of Practice Obtain the Commission approval for publishing. Publish and inform relevant organizations on the Code of Practice for EVCS.	Ramesh	20/01/2024 20/6/2024 10/7/2024 30/7/2024 15/8/2024 30/9/2024
					AP24/EER/CP/01/03	Revise the Technical Guidelines and Minimum Standards for EVCS	The first guideline and minimum standards for Electric Vehicle Charging Stations (EVCS) were published in 2018, a revision will be required now as Sri Lanka aims to adopt the new standard by 2023. Following the formalization of EV-related standards which is planned to be completed by the end of the year 2023, revised guidelines will be published by the end of 2024. These guidelines will serve as a general guideline, incorporating the updated standards and providing comprehensive guidance for the planning, operation, and maintenance of EVCS.	Ramesh	Jun-24	Preparation of revised version of guideline Stakeholder consultation on the revised guideline obtaining the Commission approval Publishing the revised guideline	Ramesh	15/3/2024 20/4/2024 15/5/2024 30/5/2024
					AP24/EER/CP/01/04	Formulation of National Regulation for Electric Vehicles and Charging Systems to ensure the safety of lives & properties	The Commission identified Electric Vehicles as an industry in the country with significant strides in the last few years and massive development potential in the coming years with the concerns about increasing oil prices, scarcity of the nonrenewable materials like petroleum, diesel and the need to reduce greenhouse gas emissions. Administrative interventions such as switching to Electric for the future Government vehicle fleet & similar movements will only strengthen & expedite the commercialization of EVs in Sri Lanka. To meet the safety & performance-based challenges of such commercialization, proper regulations should be adhered to safeguard all the lives & equipment. Accordingly, Inspectorate division has initiated a project to mandate the standard as regulation of Sri Lanka on the Electric Vehicles and related charging systems to ensure safety of all humans & equipment as well as the proper performance. Currently National Standards are being formulated & it is expected to make available the regulation by the end of September 2024 through a gazette enforcing the adherence to relevant IEC standards by all manufacturers, importers, distributors & sellers by the inspectorate division	Dilhan	Dec-24	Formulation of Steering Committee Preparation of Draft Regulation through Consumer Affairs Public Consultation Obtaining legal clearance Final Gazette	Dilhan	31/03/2024 31/06/2024 31/08/2024 15/10/2024 31/12/2024
Affordable, sustainable and reliable power supply to the public while protecting the environment.	AP24/EER/CP/02	Discover new opportunities supporting to the achievement of 70% RE generation by 2030.		Gamini S.	AP24/EER/CP/02/01	Pre-Feasibility Study on development and imposing regulations on Microgrid systems.	Due to the affordability, availability, and reliability concerns in electricity, investments in Microgrids can be expected over the next decade. There are a few Microgrid pilot projects operational and under construction in Sri Lanka. These projects serve as early implementations of Microgrid technology and provide valuable insights for future developments. There is a pressing need for regulations to govern Microgrid systems in Sri Lanka. These regulations will play a crucial role in ensuring system stability, protecting the interests of both utility companies and investors (developers), and maintaining safety and power quality within the Microgrid network. Considering the rapidly evolving electricity sector in Sri Lanka, it is crucial to take proactive measures to prepare the regulatory aspects of Microgrids to align with the local context. This proactive approach will help address the unique needs and challenges faced in Sri Lanka's electricity system and ensure the effective integration of Microgrids into the broader energy landscape. By developing appropriate regulations and frameworks, Sri Lanka can facilitate the deployment of Microgrids in a manner that is safe, reliable, and in line with the country's energy goals.	Ramesh/Dilhan	October 2024	Literature Review Literature Review-Safety and Quality Final Report	Ramesh	20/5/2023 20/8/2023
					AP24/EER/CP/02/02	(Pre-feasibility Study) Development of RE and EE by establishing a Regional Power Exchange mechanism.	Electricity market models are various structures and frameworks that govern the buying, selling, and distribution of electricity. These models can differ based on the degree of competition, the involvement of different entities, and the mechanisms for pricing and supply. Sri Lanka is currently governed by the vertically integrated model and the proposed new act will open the energy market. Therefore, it is crucial to identify the most suitable market models for the local context and identify the regulatory background required to be developed to facilitate an efficient and transparent energy exchange market model. Some available energy exchange market models are, Wholesale Electricity Market, Retail Competition Model, and Electricity Pool Market etc. India and Australia have the largest and an efficient market model in the world. The Study is to plan to complete with the financial assistance of donor agencies. After the power sector reforms completed, the result of this study can be taken as a solid base for the development of a competitive energy exchange market in Sri Lanka.	Ramesh	Nov-24	Literature Review Final Report	Ramesh	20/6/2023 20/9/2023
					AP24/EER/CP/02/03	Advice (regulations) on relaxing the steady state statutory voltage level to reduce rooftop solar PV energy curtailments owing to grid overvoltage issue.	To keep the grid voltage levels within the statutory limits, the energy production from rooftop solar may have to be curtailed or eliminate time to time. Hence, rooftop solar systems may not be able to provide the renewable energy to the grid as expected. The least cost approach would be a relaxing the statutory voltage limit of 230V+/-6% between phase and neutral conductors, to a range that would not be detrimental to the existing distribution system and the electrical equipment and appliances that take electricity from the low voltage distribution network. [According to prominent international standards and specifications (IEC, BS EN) the recommended voltage variation at utility LV supply is 230V±10% whereas in Sri Lanka it is 230V±6%] Therefore, it is required to conduct public and stakeholder consultation in this regard as it would be a major regulatory change.	Lilantha	2024	Complete initial consultation with DLs Consultation with LV electrical equipment manufacturers and importers. Preparation of Consultation paper Public consultation on relaxing LV voltage levels. Preparation of advice.	Lilantha	28/2/2024 30/3/24 30/4/2024 30/06/2024 30/08/2024

					AP24/EER/CP/02/04	Establishment of training facilities for NVQ 3 & 4 level Solar technicians in 5 training centers	Currently, only two VTA centers have adequate facilities to provide NVQ3 certificates. Required resources will be required for VTA's in addition to the existing academic process to conduct the training courses on Solar Technology. By improving facilities, well-qualified solar technicians can be produced to meet international requirements. The team will work with VTA to identify and facilitate required resource personnel and training for trainers, Equipment, and fund requirements with the collaboration of stakeholders. Planned to provide required equipment for 5 training centers to conduct NVQ3 certificates on both an academic and RPL basis on Solar Technology. In 2023, the division commenced this activity with an approved budget and opted to seek sponsorships due to the Commission's financial situation. Accordingly, the division submitted the activity proposal to numerous NGOs and private organizations to secure reliable sponsorships. Given the division's perspective on empowering the territorial education sector as the most sustainable approach to developing long-term training programs in Sri Lanka, it has been decided to extend this activity into the next year with a dedicated sponsorship budget.	Ramesh	Dec-24	Retaining a grant/sponsorship Development of 5 centers	Ramesh	20/5/2024 20/12/2024
Achieve 70% Renewable Energy share by 2030.	AP24/EER/RU/01	Continue RE procurement process, resolve RE consumer complaints and monitor regulatory compliance.	14,17 sections PUCSL, 3 SLEA, section 43 SLEA	Gamini S.	AP24/EER/RU/01/01	Approvals for procurement of Renewable Energy Power Plants and monitoring the implementation of Policy target	Transmission licensee needs to get approvals for their energy procurements from the Commission before initiating the procurement process as per section 43.2 of the Sri Lanka Electricity Act (Amended). This process handles by the division as a routine activity. Requests for Proposals (RFP) submitted by the Licensee are being reviewed and confirm the compliance with the legal requirements depicted by the Sri Lanka Electricity Act No.20 of 2009 and the energy procurement guideline issued by the Commission under the provisions of Section 53 of the Sri Lanka Electricity Act, No. 20 of 2009 read with Section 43(4) of the Act. Also, it will monitor the TL's progress as per the LCLTGEP.	Ramesh	Dec-24	granting 6 approvals granting 6 approvals	Ramesh	15/6/2024 15/12/2024
					AP24/EER/RU/01/02	Resolving Consumer complaints related to Renewable energy and Environmental issues related to the electricity sector and attending on information requests.	Many complaints are received by the commission related to renewable energy annually. Rooftop Solar issues, RE Tariff issues, etc. EER division is actively involved in resolving all these issues by giving fair solutions to both consumers and utility. As per Section 39 and Section 40 in the Sri Lanka Electricity Act, No. 20 of 2009 as amended, consumer protection needs to be assured in the events of Environment and Renewable energy developments and operations.	Ramesh	1-Dec	Resolving 30 Nos of consumer complaints 30 number of Information sharing on requests.	Ramesh	
					AP24/EER/RU/01/03	License/Exemption condition compliance monitoring program	In accordance with the conditions outlined in the Generation License and Exemption, all parties are required to fulfill their daily operational responsibilities. The License Division is tasked with overseeing compliance to ensure licensees adhere to regulatory obligations. To address any instances of non-compliance related to environmental protection and to explore opportunities for enhancing the energy efficiency of GLs and exempted parties, the EER Division will collaborate with this program.	Ramesh	1-Dec	Compliance monitoring for 5 Power plants/exempted parties Compliance monitoring for 6 Power plants/exempted parties	Ramesh	15/12/2024 15/12/2024
	AP24/RU/EER/02	Information management, scrutinization, and dissemination to reach the public access up to 1000 views per year.	14,17 sections PUCSL, 3,4 SLEA, Condition 15 of Generation Licence	Gamini S.	AP24/EER/RU/02/01	Dissemination of Information Related to Renewable Power Generation	Collection of renewable power generation data, analyze them and disseminate necessary information to the public. The statutory provision is granted for this activity in terms of Section 17 (d) of the Public Utilities Commission of Sri Lanka Act, No. 35 of 2002. Data will be collected through the Licensee Information Submission System (LISS) protocol. Data submission by the generation licensees through LISS goes daily. Analyze the above data and disseminate usable information as reports through the PUCSL website on a quarterly basis.	Sameera/ Ramesh	2024	Publish 4th Quarter report of 2023 Publish 1st Quarter report of 2024 Publish 2nd Quarter report of 2025 Publish 3rdQuarter report of 2026	Ramesh	20/4/2024 20/7/2024 20/10/2024 10/2/2024
					AP24/LIC/CP/01/02	Implementation of online metering facilities for Minihydro, Solar and Wind plants	The transmission licensee, Ceylon Electricity Board (CEB), lacks real-time data on many utility-scale Solar PV, Rooftop Solar PV, Wind, Mini hydro, and Dendro Power Plants in Sri Lanka. As a result, the daily load curve and system generation forecasting become inaccurate, as the negative demand cannot be properly accounted for. To address this issue, the goal is to develop a real-time metering infrastructure for NCRE plants with the involvement of stakeholders. This infrastructure will improve data collection and enable more accurate load curve representation and system generation forecasting.			Setting up a steering committee Come to an agreement with relevant stakeholders on development of online metering facilities Implementation of online metering facilities at least in 25 Minihydro plants, 20 Solar Plants and in 15 Wind Plants	Sameera/ Ramesh	28/2/2024 30/08/2024 30/12/2024
					AP24/EER/RU/02/01	Dissemination of information related to the Environmental Performance of the Power plants.	Establishment of an environmental data collection process linked with the annual license renewal. This would ensure environmental compliance by the generation licensees. In terms of section 16 (c) of the Sri Lanka Electricity Act, No. 20 of 2009, the generation licensees should require adhering to all environmental laws in force. According to Condition 15 of the generation license issued by the PUCSL to GL, it is mandatory to operate power plants while ensuring environmental protection. Additionally, GL is required to submit data to the Commission upon request. Therefore, data submission formats for mini-hydro and biomass power plants need to be developed for efficient dissemination of data through LISS or the upcoming Dashboard.			KPS emission data submission to LISS Mini Hydro Plant environmental data submission to LISS	Ramesh	20/6/2024 20/12/2024
					AP24/LIC/CP/01/01	Maintaining the Dispatch Database and Visualization Dashboard	According to Condition 15 of the generation license issued by the PUCSL to GL, it is mandatory to operate power plants while ensuring environmental protection. Additionally, GL is required to submit data to the Commission upon request. Therefore, data submission formats for mini-hydro and biomass power plants need to be developed for efficient dissemination of data through the upcoming Dashboard. The EER division will be responsible for maintaining the environment-related data in the new dashboard.	Ramesh	2026	Data submission to the Dashboard for related to Thermal power plants	Ramesh	20/12/2024
	AP24/INS/CP/01	Reducing Electrocutions in Sri Lanka by 5% (from the previous 5 year average)	Section 4 (a) of Sri Lanka Electricity Act	Nilantha/Gamini	AP24/INS/CP/01/02	Compliance Monitoring & Awareness of the Electrical Safety Guidelines for Schools to ascertain learning in an electrically safe environment (Awareness of Schools on electricity conservation and renewable Energy will be done by the division)	Inspectorate Division have formulated an electrical safety guideline for schools. However during awareness sessions conducted at schools, it was identified that number of schools are not adhering to the guideline and consisted of very unsafe electrical environments. With the collaboration of Ministry of Education, Compliance monitoring inspections will be conducted at 30 schools as the initial step. Further 20 lectures will be conducted for the education staff including students to improve their electrical awareness levels. Parallel to this program EER division will be involved in sharing knowledge in the schools on energy conservation and Renewable Energy opportunities.	Remesh	Sep-24	Conduct 20 lectures for education staff Compliance Monitoring of 30 schools	Ramesh	31/9/2024 31/9/2024
Improved convenience of consumers through improving Productivity of stakeholders & consumer awareness	AP24/CA/CP/01	Reduce "consumer request to complaint ratio" of DLs by 20%	Sections 14, 17 and 28 of PUCSL Act and Sections 3 & 40 of SLE Act	Yasantha/Gamini	AP24/CA/CP/01/02	Educate Area Engineering Officials of DLs through interactive sessions to increase compliancy on electricity acts, rules, regulations and guidelines etc (phase 01)	The Commission has issued a number of regulatory tools (regulations, rules, and guidelines) to be adhered to/followed by licensees. When looking at the nature of complaints received by the Commission from consumers and advice request by the licensees, it implies that the implementation of issued regulatory tools by licensees are not at a satisfactory level. An interactive session to ensure compliance with regulatory tools was carried out 3 years ago involving electrical engineers' staff of the CEB employed at Area Engineering Offices in four distribution regions. But at present, the Commission has noticed that new engineering staff and support staff are employed in Area engineering Offices, and hence carrying out an awareness program for such officers are important. EER division will also participate as resource persons for this program.	Gamini/Ramesh	2024	Completion of 1st interactive session Completion of 2nd interactive session Completion of 3rd interactive session Completion of 4th interactive session Completion of 5th interactive session Completion of 6th interactive session Completion of 7th interactive session Completion of 8th interactive session Completion of 9th interactive session Completion of 10th interactive session	Develop	
					AP24/CA/CP/01/03	Amend Energy Estimation Methodology to reduce complaints received by DLs	Methodology for Estimation of Energy Supplied was approved and issued by the Commission to distribution licensees in year 2013. Estimation of energy in the absence of an energy meter had been estimated based on monthly average electricity sales data published in 2011. Since the data contain annexures is more than 13 years old and does not show the real consumption pattern. The Consumer Affairs division plan to amend the existing Methodology for Estimation of Energy Supplied to cater above requirements by obtaining inputs from relevant	Ramesh	2024	Formulation Solar energy estimation methodology	Ramesh	20/5/2025

LICENSING DIVISION

Outcome	Activity Ref	Deliverable/Activity	Related provision in Acts	Manager	Sub Activity Ref	Sub Activity	Manager	Time target	Milestones/Outputs	Task Manager	Budget
Improve the efficiency of the electricity industry through increasing transparency of the information related to the industry	AP24/LIC/CP/01	Increasing the no of visits to the dispatch data dashboard to 12000 per year and no of report downloads to 600 per year	17 (d) of PUCSL Act, 3 (f) of SLEA	Amila, Sameera, Sanjeewika	AP24/LIC/CP/01/01	Development of Dispatch Database and Visualization Dashboard	Sameera	Dec	Complete 10 (estimated) developments	Sameera	NA
			3 (f) of SLEA		AP24/LIC/CP/01/02	Implementation of online metering facilities for Minihydro, Solar and Wind plants	Sameera, Ramesh	Feb	Setting up a steering committee	Sameera	500,000
								Aug	Come to an agreement with relevant stakeholders on development of online metering facilities	Sameera, Ramesh	
								Dec	Implementation of online metering facilities at least in 25 Minihydro plants, 20 Solar Plants and in 15 Wind Plants	Sameera, Ramesh	
			3 (f)		AP24/LIC/CP/01/03	Study on the change of Load Curve over last five years.	Sanjeewika	April	Report on change of Load Curve over the last five period	Sanjeewika	NA
			3 (f)		AP24/LIC/RA/01/04	Generation Performance Reports	Sanjeewika	Dec	Monthly Generation Summary reports	Sanjeewika	NA
								Dec	Monthly Generation Cost Reports		
								Aug	Annual Generation Performance Report 2023		
			3 (f)		AP24/LIC/RA/01/05	Transmission Performance Report	Sanjeewika	Aug	Annual Transmission Performance Report 2023	Sanjeewika	NA
								Dec	Monthly report on Generator ,T/F, Transmission Line Outage		
			3 (f) of SLEA		AP24/LIC/CP/01/06	Development of developer independent Data Submission System for Licensees to submit information (daily and monthly) to the PUCSL	Narada	Feb	Report of recommending the best data submission system solution for PUCSL	Narada	2 M
								July	Procuring and Purchasing the data submission system for PUCSL	Narada	NA
								Sep	Development of templates for licensees to submit data	Narada	NA
			3 (f) of SLEA		AP24/LIC/RA/01/07	Licensee Information Submission System Developments	Amila	Dec	Complete 10 (estimated) developments	Amila	NA
			17 (d) of PUCSL Act, 3 (f) of SLEA		AP24/LIC/CP/01/08	Promotion of Dispatch Data Dashboard through Social Media	Chinthaka	Dec	Conducting Minimum 2 Facebook Promotional Campaigns and 1 Twitter Promotional Campaign per month	Chinthaka	250,000
								Dec	Conducting Minimum 1 Social Media Influencer Campaign per Quarter		
Improve the convenience of consumers through enhancing the power quality and supply quality	AP24/LIC/CP/02	Determination and publication of overall performance standards (Power Quality/Supply Quality) by 2024 as per Section 41 of the Act and improve the same by 10% by 2026	41	Amila	AP24/LIC/CP/02/01	Determination and publication of performance standards (Supply Quality) of the Distribution Licensees by 2024	Amila	Jun	Report on the current practices adopted by the Distribution Licensees on MV/LV level SAIDI/SAIFI calculation	Amila	1 M
								Jun	Preparation of LISS templates for SAIDI/SAIFI data submission	Amila	NA
								Dec	Report on SAIDI/SAIFI of Distribution Licensees	Amila	NA
					AP24/LIC/CP/02/02	Improving the performance standards (Supply Quality) by 10% by 2026	Amila	2025 Jun	Benchmarking report on Supply Quality of Distribution Licensees of year 2025 (first two quarters)	Amila	NA
								2025 Jun	Report on Distribution Licensees OPEX requirement for supply quality improvement	Amila	NA
								2025 Sep	Obtain Commission directive for 10% (or +) improvement	Amila	NA
								2025 Dec	Report on implementation plan	Amila	NA
Improve the convenience of consumers through enhancing the reliability of the power supply	AP24/LIC/CP/03	Ensuring an uninterrupted power supply	43 of SLEA , 17 (b) of PUCSL Act	Amila, Sameera, Sanjeewika	AP24/LIC/CP/03/01	Review and approval of Long Term Generation Expansion Plan	Sameera	Feb	Receiving the input data of the planning study for verification	Sameera	1.5M
								Apr	Approval of input data of the planning study		
								May	Receiving the Draft LTGEP		
								Jun	Publishing the LTGEP for stakeholders' comments		
			Jul					Conducting Stakeholders' consultation event	Anushika		
			Sep					Forwarding the decision on LTGEP for the approval of the Commission	Sameera		
			43 of SLEA		AP24/LIC/RA/03/02	Review of New Power Plant Proposals/Extension of existing power plant contracts/PPAs	Sameera	Dec	Review 4 news power plant proposals/extension of existing power plant contracts/ PPAs (Estimated) and forwarding the decision for the approval of the Commission	Sameera	NA
					14 (2) (e)	AP24/LIC/CP/03/03	Study Report on Implementing Battery Storage Facilities in Sri Lanka	Sameera	Jun	Literature Survey	Sameera
			Sep						Draft Report		
			NA		AP24/LIC/CP/03/04	Study report on possibilities for developing regulations to procure Independent Power Producer (IPP) ancillary services to the national system and the existing ancillary services in the national system	Sanjeewika	Sept	Report on supply of ancillary services to the national system	Sanjeewika	NA
3(2) of SLEA	AP24/LIC/RA/03/05	Reports on Risk of Power Cuts		Sameera				Dec	1 Report per month	Sameera	NA
Improve the convenience of consumers through the ensuring the statutory compliance for Act, Regulations and Codes	AP24/LIC/CP/04	Licensing process & compliance monitoring	15,16,17,18	Amila, Sameera	AP24/LIC/RA/04/01	License/Exemption condition compliance monitoring program (inspect 12 generation licensees and 12 Exempted parties)	Amila	Dec	Report on compliance monitoring	Amila	2 M
			7, 10, 12, 20		AP24/LIC/RA/04/02	Electricity Sector Licensing and Exemption (new licenses/renewals)	Amila	Dec	Issuing 50 no of Licenses/Exemptions	Amila	1.2 M
			7, 10, 12, 20		AP24/LIC/CP/04/03	Setting up Online License Application System	Amila	Jun	Completion of all templates (12 application templates and 120 process templates)	Amila	NA
			NA		AP24/LIC/RA/04/04	Lubricant Sector Licensing (new licenses/renewals)	Amila	Dec	Issuing 10 Lubricant Agreements	Amila	NA
	AP24/LIC/CP/05	Implementation of Regulatory Tools	54 of SLEA, Electricity (Transmission) Performance Standards Regulations of 2016, 41, 3 (2) , 4 (c) , 15 (1) (e), 18 (c) and 3.1 (c)	Amila, Sameera	AP24/LIC/RA/04/05	Implementation of Transmission Performance Standards Regulations	Sameera	Apr	2023 Quarter 4 performance monitoring report	Sameera	NA
								Jul	2024 Quarter 1 performance monitoring report		
								Oct	2024 Quarter 2 performance monitoring report		
			18 (c) and 3.1 (c)		AP24/LIC/RA/04/06	Implementation of Distribution Code	Amila	Mar	Report on the Implementation Plan	Amila	0.5 M

INSPECTORATE DIVISION

Outcome	Activity Ref	Deliverable/Activity	Related provision in Acts	Manager	Sub Activity Ref	Sub Activity	Justification	Manager	Time target	Milestones/Outputs	Task Manager	Time Target	Budget
Improved Safety of every living being and properties through increased awareness & compliance by all stakeholders with regulations	AP24/INS/CP/01	Reducing Electrocutions in Sri Lanka by 5% (from the previous 5 year average)	Section 4 (a) of Sri Lanka Electricity Act	Nilantha	AP24/INS/CP/01/01	1.2 - Compliance Monitoring & Awareness to the Electrical Safety Guideline for Schools to ascertain the learning in an electrically safe environment	Inspectorate Division have formulated an electrical safety guideline for schools. However during awareness sessions conducted at schools, it was identified that number of schools are not adhering to the guideline and consisted of very unsafe electrical environments. With the collaboration of Ministry of Education Compliance monitoring inspections will be conducted at 30 schools as the initial step. Further 20 lectures will be conducted for the education staff including students to improve the electrical awareness levels.	Dilhan	2024	1.2.1 MOU with Ministry Of Education	Dilhan	2024.03.31	-
										1.2.2 Conduct 20 lectures for education staff & submission of report	Dilhan	2024.09.30	750,000.00
										1.2.3 Compliance Monitoring of 30 schools across 15 districts & submission of report	Dilhan	2024.09.30	1,000,000.00
										1.2.4 Final Report to MOE	Dilhan	2024.12.15	-
					AP24/INS/CP/01/02	1.3 Implementation of Safety & Technical Management Plan to maximize electrical safety in Generation, Transmission, Distribution & Supply	During the previous inspections conducted at the licensees, number of locations were identified without a proper maintenance schedule or guideline being maintained. Safety & Technical Management plan (STMP) was prepared for the Generation, Transmission & Distributions Licensees by the Commission & the initial training was conducted for selected officers from licensees CEB & LECO. Training of STMP is proposed for the Independent Power Producers. Generation, Transmission & Distributions Licensees will be monitored against STMP and evaluated by independent safety assessors for its compliance for the inculcation of Safety Performance and Reward Scheme	Krish	2024	1.3.1 Conduct 12 training sessions & discussions at Distribution Licensee premises on STMP & safety indices	Krish	2024.10.30	1,250,000.00
										1.3.2 Training Programs for representatives of Independent Power Producers on STMP & safety indices	Krish	2024.10.30	1,250,000.00
										1.3.3 Appointment of Independent Assessors for Safety Audits	Krish	2024.12.15	-
										1.3.4 Safety Audits done at licensee premises by Independent Accessors	Krish	2024.12.15	-
									2025	1.3.5 Introducing Safety Performance Evaluation Scheme and Reward Schemes	Krish	2025.12.15	-
					AP24/INS/CP/01/03	1.4 Ensuring 100% electrical safety to the public from the MV/LV Distribution substations	During the random inspections conducted in cities during 2023 it was revealed that there are distribution substations that are not complied with electricity safety quality and continuity regulations 2016, posing threat to general public and electricity consumers. This includes issues such as unsafe live parts at touchable heights, unavailability of barriers to entry, unavailability of surge arrestor earthing, and unavailability of proper fuses. Hence in order to reduce danger to public arises from distribution substations it is required to conduct compliance monitoring and direct distribution licensees to rectify non-compliance.	Lilantha	2024	Develop inspection criteria.	Lilantha	2024.02.28	-
										Complete the onsite inspection program of 15 cities.	Lilantha	2024.09.30	1,400,000.00
										Prepare the report on non compliance.	Lilantha	2024.10.30	-
										Consultations with DLs on compliance and rectifying issues & publish the reports	Lilantha	2024.11.30	50,000.00
										Publish a report on non-compliance	Lilantha	2024.12.15	-
										Preparation of plan to be implemented by DLs on rectifying non-compliance.	Lilantha	2024.12.30	50,000.00
									2025	Review of compliance through inspection.	Lilantha	2025.10.30	
					AP24/INS/CP/01/04	1.1 - Guideline on improving Electrical Safety at Apartment Complexes not under exemption certificates	During the last 5 years 40% of electrocutions have caused due to the malfunctioning or unavailability of a RCCB in Sri Lanka. Numerous low & middle income apartments most of which were commissioned more than 10 years ago, are identified as locations with a high potential of electrical accidents due to the lack of proper maintenance & the economy of the tenants. Any potential electrical accident will have huge consequences due to high population density. Hence a guideline will be formulated to be adhered at such low & middle income Apartment complexes to ensure electrical safety	Dilhan	2024	1.1.1 Inspection of 100 Housing Units in Apartment Complexes including assuring the availability & operability of RCCB & availability of earth to minimize the electrocutions & electrical accidents	Dilhan	2024.07.30	600,000.00
										1.1.2 Submission of Final Inspection Report	Dilhan	2024.08.30	-
										1.1.3 Formulation of Steering Committee	Dilhan	2024.10.15	250,000.00
										1.1.4 Preparation of National Draft Guideline to ensure the compliance of installation maintenance to minimize the electrocutions & electrical accidents	Dilhan	2024.12.20	250,000.00
										1.1.5 Implementation & Compliance Monitoring	Dilhan	2025.12.15	-
					AP24/INS/CP/01/05	1.5 Implementation of National Standards for MCB, RCCB & RCBO to ensure the safety of lives & properties	During the last 5 years 40% of electrocutions have caused due to the malfunctioning or unavailability of a RCCB in Sri Lanka. Further there are number of complaints that non-standard MCB, RCCB & RCBOs are freely available in the market. Alarming number of non-standard duplicates are also available in the market. Through formulation of National Standards and further initiatives it is expected to prevent such non-standard products & duplicates.	Krish	2024	Formulation of National Standards for MCB, RCCB & RCBO	Krish	2024.06.15	100,000.00
										Formulation of Steering Committee	Krish	2024.06.30	100,000.00
										Preparation of Gazette through Consumer Affairs Authority	Krish	2024.08.30	50,000.00
										Implementing Import Inspection Scheme and Setting up Regulatory Framework	Krish	2024.12.15	750,000.00
2025	Implementation and Monitoring	Krish	2025.04.30										
	Compliance Monitoring and	Krish	2024.06.30										
AP24/INS/CP/01/06	1.7 Introduction of Electricity Regulation to the Academic curricula of Universities to pass the benefit to the general public	The integration of electricity regulation into the academic curricula of universities is a forward-thinking and essential step towards equipping future generations with the knowledge and skills necessary to navigate the complex landscape of energy systems and ensure the efficient, fair, and sustainable distribution of electricity. In an era marked by rapid technological advancements, growing energy demands, and heightened concerns about environmental sustainability, it is imperative that higher education institutions play a proactive role in fostering a deep understanding of electricity regulation	Krish	2024	Stakeholder Consultation & sbmission of report	Krish	2024.06.30	100,000.00					
					Stakeholder Engagement and Establishment of Steering Committee	Krish	2024.08.30	50,000.00					
					Curricula Development with the consultation of the Committee, Submission of Report and Getting Approval	Krish	2024.09.30	100,000.00					
					Integration of developed curricula to academic curriculum of Universities	Krish	2024.11.15	100,000.00					
					Actively engaging with the development of curricula and increasing the Brand Value of PUCSL	Krish	2024.12.15	50,000.00					

[illegible]

Improve the compliance of stakeholders to relevant Codes, Regulations and Procedures made there under the Sri Lanka Electricity Act	AP24/INS/RU/01	Conducting Inspections and measurements on safety, quality and continuity over the disputes and complains and provide recommendations and decisions.	Electricity (Electrical Inspectors' Functions, Duties and Procedures) Regulations No. 01 of 2014.	Lilantha	AP24/INS/RU/01	Conducting 25 Inspections related to safety , power quality, reliability and meter accuracy.	It is required to carryout inspections to resolve disputes between stakeholders of electricity industry and to improve the compliance (of stakeholders) to relevant Codes, Regulations and Procedures made there under the Sri Lanka Electricity Act.	Lilantha	2024	Preparation of inspection reports. Preparation of guidelines for industrial consumers on monitoring their power quality.	Lilantha	2024.12.31	1,000,000.00
Reduction of Illegal Extractions	AP24/INS/RU/02	Evaluation of sanctions to prosecute persons who extract or use electricity illegally via electricity transmission & distribution system of licensees	Section 48 (4) of the Sri Lanka Electricity Act	Lilantha	AP24/INS/RU/02	Evaluate and provide recommendations to 400 Sanctions received throughout the year.	As per the Sub Section 48 (4) of the Sri Lanka Electricity Act No. 20 of 2009 (as amended) no prosecution for an offence under the said Act shall be instituted proceedings in Magistrate's Courts except with the written sanction of the Commission. Therefore, the purpose of this activity is to evaluate sanction applications forwarded by Licensees and provide recommendations (to prosecute persons who extract or use electricity illegally via electricity transmission & distribution system of licensees).	Lilantha	2024	Completing the evaluation of 400 sanction applications.	Lilantha	2024.12.31	-
Achieve the 70% renewable share 2030 through proactive approaches.	AP24/CP/EER/02	Ensuring fair, competitive, safe, and uninterrupted power supply to the public by increasing distributed generation opportunities.	Section 3(1)(a), 3(1)(k) of SLEA	Gamini S	AP24/CP/EER/02/03	Advice (regulations) on relaxing the steady state statutory voltage level to reduce rooftop solar PV energy curtailments owing to grid overvoltage issue.	To keep the grid voltage levels within the statutory limits, the energy production from rooftop solar may have to be curtailed or eliminate time to time. Hence, rooftop solar systems may not be able to provide the renewable energy to the grid as expected. The least cost approach would be a relaxing the statutory voltage limit of 230V+/-6% between phase and neutral conductors, to a range that would not be detrimental to the existing distribution system and the electrical equipment and appliances that take electricity from the low voltage distribution network. [According to prominent international standards and specifications (IEC, BS EN) the recommended voltage variation at utility LV supply is 230V±10% whereas in Sri Lanka it is 230V±6%] Therefore, it is required to conduct public and stakeholder consultation in this regard as it would be a major regulatory change.	Lilantha	2024	Consultation with LV electrical equipment manufacturers and importers. Preparation of Consultation paper Public consultation on relaxing LV voltage levels. Preparation of advice.	Lilantha Lilantha Lilantha Lilantha	 2024.03.31 2024.05.31 2024.08.31	

TARIFF AND ECONOMIC AFFAIRS DIVISION

Ensure efficient and reasonable Electricity Tariffs and charges	AP24/TEA/01	Ensure efficient and reasonable Electricity Tariffs	Electricity Act Section 30, PUCSL Act Section 17(h), PUCSL Act Section 14,	Director TEA - Kanchana Siriwardena	AP24/TEA/01/CP/01	1.1 Electricity generation cost benchmarking in order to set and approve cost parameters those goes into PPAs of CEB owned generation plants	Deputy Director - Economic Studies Hasanka Kamburugamuwa	2024	1.1.1 Inception report	May	0.05 Million			
									1.1.2 Draft final report	August				
									1.1.3 Final report	September				
									1.1.4 Commission approved PPAs	November				
									1.2 Conduct merit order dispatch audit to ensure reasonableness of Generation cost	Deputy Director - Economic Studies Hasanka Kamburugamuwa	2024	1.2.1 Finalized RFP	February	0.05 Million
									1.2.2 Contracting a suitable auditor	June				
									1.2.3 Final dispatch audit report	September				
									1.3 Tariff methodology review (Setting efficiency targets for T&D cost, Identify exposure to USD, etc.)	Deputy Director - Economic Studies Hasanka Kamburugamuwa	2024	1.3.1 Report on actual generation cost of TOU intervals and suitable K - factors	July	0.05 Million
									1.3.2 Report on exposure of Transmission and Distribution allowed revenues to USD	September				
									1.3.3 Revise tariff methodology document	October				
									1.4 Developing and approving an EV charging tariff	Assistant Director - Tariff Analysis Mohamed Shukri	2024	1.4.1 Report on EV charging tariffs in other countries and literature review	April	0.05 Million
									1.4.2 Final EV tariff methodology document	August				
									1.5 Review and approve FSA agreements of thermal generation plants to ensure reasonable fuel prices	Deputy Director - Economic Studies Hasanka Kamburugamuwa	2024	1.5.1 Report on the movement of international fuel prices	May	0.05 Million
									1.5.2 Report on the cost of fuel storage and delivery to the power plants	July				
									1.5.3 Commission approved FSAs	August				
									1.6 Study on energy poverty and formulate a policy advice on subsidies	Assistant Director - Tariff Analysis Mohamed Shukri	2024	1.6.1 Inception report on energy poverty and subsidies	March	4 Million
									1.6.1 Draft final report on energy poverty and subsidies	September				
									1.6.1 Final report on energy poverty and subsidies	November				
									1.7 Small Distributor Tariff Review	Deputy Director - Economic Studies Hasanka Kamburugamuwa	2024	1.7.1 Tariff decisions for exempted party requests	December	4 Million
					AP24/TEA/01/RU/02	1.8 Bulk supply tariff, Uniform National Tariff and end-user tariff review	Assistant Director - Tariff Analysis Mohamed Shukri	2024	1.8.1 Decision document of Bulk supply tariff 2024H2	June				
									1.8.2 Decision document of End user tariff 2024H2	June				
									1.8.3 Decision document of Bulk supply tariff 2025H1	December				
									1.8.4 Decision document of End user tariff 2025H1	December				
									1.8.5 Decision document of UNT adjustment for 2023Q4	March				
									1.8.6 Decision document of UNT adjustment for 2024Q1	June				
									1.8.7 Decision document of UNT adjustment for 2024Q2	September				
							1.8.8 Decision document of UNT adjustment for 2024Q3	December						
					AP24/TEA/01/RU/03	1.9 Analysis of utility financial data and information dissemination	Deputy Director - Economic Studies Hasanka Kamburugamuwa	2024	1.7.1 Reports on financial data and other electricity market analysis	December	4 Million			
AP24/TEA/02	Ensure efficient and reasonable Electricity charges	Electricity Act Section 30, PUCSL Act Section 17(h), PUCSL Act Section 14,	Director TEA - Kanchana Siriwardena	AP24/TEA/02/CP/01	2.1 Allowed charges methodology review and policy advice	Assistant Director - Tariff Analysis Mohamed Shukri	2024	2.1.1 Interim allowed charges methodology document	March					
								2.1.2 Draft final allowed charges methodology	August					
								2.1.3 Amended allowed charges methodology	October					
				AP24/TEA/02/RU/01	2.2 Review of Allowed Charges filed for 2025	Assistant Director - Tariff Analysis Mohamed Shukri	2024	2.2.1 Reports on allowed charges for 2025	December					
								2.2.2 Decision documents on allowed charges for 2025	December					

REGULATORY AFFAIRS DIVISION

Outcome	Activity Ref	Deliverable/Activity	Manager	Sub Activity Ref	Sub Activity	Related provisions In Acts	Manager	Time target	Milestones/Outputs	Task Manager	Time Target	Budget	Remarks		
Enhancing energy security (and reduced cost of electricity) by ensuring policy and statutory compliance, and facilitating CBET	AP/2024/RA/CP/01	Reiew of Grid Code	Dileepa	AP/2024/RA/CP/01	Reiew of Grid Code	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2024	Preliminary review and Identification of areas of concern Internal discussions and stakeholder consultations if need Discussion with Licensees Submission for commission approval	Dileepa Dileepa Dileepa Dileepa	Jun-24 Sep-24 Oct-24 Dec-24				
	AP/2024/RA/CP/02	Identification of changes to regulatory framework requisite for Cross border energy trading	Dileepa	AP/2024/RA/CP/02/01	Study of Prevailing Regulatory framework in South Asian region	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2024	systematic review of existing regulatory frameworks in different countries Report on current state of regulatory framework in SA	Dileepa Dileepa	Mar-24 Apr-24				
				AP/2024/RA/CP/02/02	Gap analysis in relation to sri lanka	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2024	systematic review of existing studies Review of Sri Lankan Regulatory framework in relation to CBET Report on Gap Analysis	Dileepa Dileepa Dileepa	Mar-24 Apr-24 May-24				
				AP/2024/RA/CP/02/03	International Reiew	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2024	study of different regional power markets Identification of aspects to compare/benchmark Report on International review	Dileepa Dileepa Dileepa	Jun-24 Jul-24 Aug-24				
				AP/2024/RA/CP/02/04	Study on open access and connectivity	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2024	Study on provisions related to open access and connectivity in the region study of current status and future developments of sri lankan energy market Report on Regulatory requirements pretaining to Open access and rules on connectivity	Dileepa Dileepa Dileepa	Aug-24 Sep-24 Sep-24				
				AP/2024/RA/CP/02/05	Study on licensing framework and commercial framework	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2024	Study on provisions related to transmission and trading licenses in the region Study of existing and prospective industry structure and stakeholders pertaining to energy trading in sri lanka Report on Regulatory requirements pretaining to licensing framework and commercial framework	Dileepa Dileepa Dileepa	Oct-24 Nov-24 Dec-24				
				AP/2024/RA/CP/02/06	Study on Grid code requirements	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2025	Study of common minimum grid code requirements identified and agreed upon by regional organisations Gap analysis with Sri Lankan Grid code Report on requisite changes to Sri Lankan Grid code	Dileepa Dileepa Dileepa	Dec-24 Jan-25 Feb-25				
				AP/2024/RA/CP/02/07	Study on Transmission pricing and deviation settlement	Section 17 (f) of SLEA, Condition 5 of Transmission and Bulk Supply License	Dileepa	2025	systematic review of existing transmission pricing and deviation settlement regimes in the region International reiew of Transmission pricing and deviation settlement Report on Regulatory requirements pertaining to Transmission Pricing and Deviation settlement	Dileepa Dileepa Dileepa	Mar-25 Apr-25 May-25				
				Ensure that lubricants and greases are supplied at quality standards	AP24/RA/RU/01	Regulate standards (SLS and product specifications)		AP24/RA/RU/1/1	Conduct Market Monitoring (Own Initiative)- •Inspection and sample testing		Udara	2024	Summarized Report 1(Inspection of 100 nos of outlets and testing of 100 nos of samples taken products blended in SL) Summarized Report 2(Inspection of 100 nos of outlets and testing of 100 nos of samples taken products blended in SL) Summarized Report 3(Inspection of 100 nos of outlets and testing of 100 nos of samples taken products blended in SL)	Udara	May
	Sep	LKR 650000													
	2025/Jan	LKR 650000													
	Availability of Adulterated/Counterfeit/Unauthorized products in the market (%) Current Percentage = 35% Target Percentage = 30%		•Regulations on Investigation and prosecution of unauthorized, counterfeit and adulterated products			Legal									
	KPI 2 Ratio = No of products cofoming with SLS / Total no of products imported (per Annum Current Ratio = 533/540 Target Percentage = 540/540	AP24/RA/RU/1/2	Advice and assist the MOE on: •Inspection schemes (Imported into and blended in SL) •Approval for special category oils					Udara	2024	Technical Clarification / 10 Nos, Periodic review Technical Clarification / 10 Nos, Periodic review Technical Clarification / 10 Nos, Periodic review Providing Recommendation on issuing 10 nos of approvals for special category oils Providing recommendation on issuing 10 nos of approvals for special category oils Providing Recommendation on issuing 10 nos of approvals for special category oils Providing Recommendation on issuing 10 nos of approvals for special category oils	Udara		May		
												Sep			
												2025/Jan			
												March			
June															
Sep															
Dec															
Promote competition and availability of Lubricants and Greases	AP24/RA/RU/02	Collect, record, and disseminate information			Collect and record operational and financial performance data from lubricant market participants (PLUSS System maintenance and developments)		IT & MIS	2024							
		HHI for Importors from 1737 to less than 1500 by 2025	AP24/RA/RU/02/1	Prepare quarterly, and annual lubricant market reports		Udara	2024	Annual Lubricant Market report 2023 Q1 Lubricant Market Report Q2 Lubricant Market Report Q3 Lubricant Market Report Q4 Lubricant Market Report	Udara	2025/March					
										May					
										Aug					
	HHI for Local Blenders from 4718 to between 1500 to 2500 by 2030		Disseminate information		Corporate Communication										
	AP24/RA/RU/03	Regulate Market Entry		AP24/RA/RU/03/1	Advice and assist the MOE: •Selection of new market participants (prepare FRQ, review application, execute agreements etc.) •Grant of no-objections •Grant Consent for genuine oils		Udara	2024	Prepare RFQ document Review of applications Execution of Agreements Providing Recommendation on issuing of 40 nos of approvals for no-objections Recommendation of 10 nos for the consent for genuine oils	Udara	March June September				
											2024				
											2024				

HHI	Herfindahl-Hirschman Index
HHI	Industry Competition
<1500	competitive marketplace
1500-2500	moderately concentrated marketplace
>=2500	highly concentrated marketplace.

CORPORATE COMMUNICATION DIVISION

Outcome	Activity Ref	Deliverable/Activity	Related provision in Acts	Manager	Sub Activity Ref	Sub Activity	Manager	Time target	Milestones/Outputs	Task Manager	Time Target	Budget
PUCSL's program empowers utility technicians in Sri Lanka through free NVQ qualifications, fostering safety, conservation, employability, standardized services, and a private-public partnership model to achieve common goals.	AP24/CCO/CP/01	Empowering Utility Industry Technicians (EUIT)	3(g) – Safety, Quality, Continuity & Reliability (Sri Lanka Electricity Act, No.20 of 2009) 3(h) – Promote Efficient Use and Conservation (Sri Lanka Electricity Act, No.20 of 2009) 14(e) – Promote Safety & Service Quality in Public Utilities Industries (PUCSL Act, No.35 of 2002) 17(j) – Set and Enforce Technical and Other Standards in the Utilities Industry (PUI) (PUCSL Act, No.35 of 2002) 4(a) - Protect consumer interests, promote electricity efficiency, economy, safety in generation, transmission, distribution, and supply. (Sri Lanka Electricity Act, No.20 of 2009) 4(f) - Implement environmental guidance from Central Environmental Authority or Provincial Council when notified. (Sri Lanka Electricity Act, No.20 of 2009)	Jayanat Herat	AP24/CCO/CP/01/01	Qualifying Electricians with NVQ3	Jayasooriyan	10-Jan	Providing free Vocational Qualification Certificate to 2000 Electricians	Jayasooriyan	2024-11-30	10,000,000.00
					AP24/CCO/CP/01/02	Qualifying Plumbers with NVQ3	Eranga Chandrasiri	10-Jan	Providing free Vocational Qualification Certificate to 1000 Plumbers	Eranga Chandrasiri	2024-11-30	5,000,000.00
					AP24/CCO/CP/01/03	Qualifying AC and Refragirator Technicians with NVQ3/4	Chinthaka Asiri	10-Jan	Providing free Vocational Qualification Certificate to 500 AC Refregrating Technicians	Chinthaka Asiri	2024-11-30	5,000,000.00
									MOU with National Ozone Unit of Sri Lanka			
					AP24/CCO/CP/01/04	Qualifying Other related technicians with NVQ	Jayanat Herat	10-Jan	Providing free Vocational Qualification Certificate to 500 Welders/Painters/Roof Technicians/Other related Tech	Jayanat Herat	2024-11-30	5,000,000.00
									MoU with respective Private/ Public partners.			
					AP24/CCO/CP/01/05	EUIT Dashboards Improvements, Data Update and Reports	Chinthaka Asiri	10-Jan	Quarterly reports EUIT	Chinthaka Asiri	within 15 days from end of each quarter	-
Annual report 2023/24 EUIT	2024-12-31	-										
AP24/CCO/CP/01/06	EUIT ID Issuance and Database Mgt	Chinthaka Asiri	10-Jan	2500 IDS and 02 reports	Chinthaka Asiri	2024-12-31	1,500,000.00					
Easy access to information regarding the industries regulated by PUCSL. Increased Transparency of regulatory decisions	AP24/CCO/RU/01	Corporate Reports	Section 37 (1) of PUCSL Act, No. 35 of 2002 requires to submit the Annual Report to the Minister on 31st March 2023 Annual Report of the year 2022 with Financial Accounts of the Public Utilities Commission of Sri Lanka, should be submitted to the line ministry as per the chapter 5 of the Public Enterprises Guideline for Good Governance and Circulars issued time to time by Public Enterprise Department on 30th June 2023. Collect, record and dissemination of reports in a timely manner is a key function of PUCSL subject to section 15 (4), information concerning any public utilities industries as per the PUCSL Act, No 35 of 2002. No. 35 of 2002 and as the provisions of the Finance Act No. 38 of 1971, the para 17 of National Audit Act No. 19 of 2018 and the para 6.5.3. of the Guidelines on Good Governance of the Public Enterprises also requires the Annual Report to be submitted to Auditor General's office and Department of Public Enterprises. HR and Admin - HR and Admin Manual	Anushika	AP24/CCO/RU/01/01	Annual Report writing and submission	Anushika	1/10/2024	2023 Annual Report Submission under PUCSL Act (English, Sinhala, Tamil)	A Kamburugamuwa	2024-03-30	300,000.00
									2023 Annual Report Submission under Pub Circulars	A Kamburugamuwa	2024-05-31	-
									2023 Annual Report Cabinet Paper , Summary Report, Progress Report	A Kamburugamuwa	2024-05-31	-
									2023 Annual Report submission to the parliament	A Kamburugamuwa	2024-05-31	-
									Progress Report 2024 -1 Quarter	A Kamburugamuwa	2024-04-15	-
									Mid Year Progress Report 2024	Anshuhika Kamburugamuwa	2024-07-15	-
									Mid Year Progress Report-update as of 30 Sept 2024	Anshuhika Kamburugamuwa	2024-06-21	-
									Annual Report 2024 (English/Singala/Tamil)	Anshuhika Kamburugamuwa	2024-12-31	-
									Summary Reports to Central Bank on regulatory activities	Anshuhika Kamburugamuwa	2024-05-31	-
									AP24/CCO/RU/01/02	2024 Activity Plan writng and Submission	Anushika	10-Jan
	10-Jan	Compilation and Dissemination of Final Report	A Kamburugamuwa	2024-11-15	-							
	10-Jan	Progress Monitoring System and Dashboard 2023 and 2024 Activity Plan	Chinthaka Asiri	updated monthly on or before15 th of following month	-							
	AP24/CCO/RU/02	Information Dissemination	3 (f) - Collect and record information relating to the generation, transmission, distribution, supply, and use of electricity in Sri Lanka (Sri Lanka Electricity Act, No.20 of 2009) 3(h) – Promote Efficient Use and Conservation (Sri Lanka Electricity Act, No.20 of 2009) 17(d) – Collect, Record, and Disseminate Information Concerning Any PUI (PUCSL Act, No.35 of 2002) RTI Act, No. 12 of 2016	Chinthaka Asiri / A.Jayasooriya n	AP24/CCO/RU/02/01	Dissermination of Inforamtion (Commission Decesions, Regulatory Tools and Tariff related data) to stakeholders	Anushika	10-Jan	Press Releases, Media Statements, Media Interviews, Press Conferecnes	Anshuhika Kamburugamuwa	within 2 days from the date requested	-
					AP24/CCO/RU/02/02	Content Development for social media, official website and other matirials and translations	Anushika	10-Jan	Social Media content and content for website	Anushika / A Jayasoorian	within 2 days from the date requested	-
					AP24/CCO/RU/02/03	Facilitation of publishing Statutory Notices, Publications and translations	A Jayasoorian	10-Jan	Statutory Notices	A Jayasoorian	within 2 days from the date requested	-
					AP24/CCO/RU/02/04	RTI facilitation/RTI Reports	Eranga Chandrasiri	10-Jan	Facilitate all the RTI requests / RTI Report	Edranga Chandrasiri	within specified time frames in RTI Act	-
					AP24/CCO/RU/02/05	User Friendly Data/Information Presentation	Chinthaka Asiri	10-Jan	03 Data bases for electricity generations, sales and consumer data	Chinthaka Asiri	daily/weekly/monthly updates	-
AP24/CCO/RU/02/06					Manage Social media and Website platforms of PUCSL to feed and update relevent inforamtion/reports	Chinthaka Asiri	10-Jan	Increasing Facebook viewers and engagements compared 2023	Chinthaka Asiri	Monthly report before 5th day of following month and annual report	250,000.00	
AP24/CCO/RU/02/07					Ensuring active and effective stakeholder participation in decision making through public consultation/public hearing	Anushika	10-Jan	Preparing/updating Active Stakeholder Database consisting minimum of 500 stakeholders Obtaining at least 100 written submissions per Consultation Ensuring minimum of 50 stakeholders for oral submissions per consultation	Anushika/ Chinthaka Asiri/ Jayasooriyan	31-Dec-24 before deadline of the consultation on the day of the consultation	-	
Total											27,250,000.00	

LEGAL DIVISION

Outcome	Activity Ref	Deliverable/Activity	Manager	Sub Activity Ref	Sub Activity	Related provisions in Acts	Manager	Time target	Milestones/Outputs	Task Manager	Time Target	Budget
Ensuring legal compliance in the process of carrying out divisional Activities and Sub Activities	AP24/LEG//RU/1	Providing Legal Opinions/Advices	DD-Legal/AD-Legal			All applicable Laws	DD-Legal/AD-Legal		Provide legal opinions & advices for the divisional requirements on their routine activities and corporate activities as and when required by the divisions.	DD-Legal/AD-Legal	Provide legal opinions & advices for the divisional requirements on their routine activities and corporate activities as and when required by the divisions.	Rs.500,000
	AP24/LEG/RU/2	Managing Contracts/Agreements /MOUs of the Commission in accordance with the Contract Management Policy	DD-Legal/AD-Legal			All applicable Laws	DD-Legal/AD-Legal		Draft, Review and ensure due diligence of Contracts, Agreements, MOUs and etc. as and when they are referred to the Legal Division by other divisions of the Commission.	DD-Legal/AD-Legal	Draft, Review and ensure due diligence of Contracts, Agreements, MOUs and etc. as and when they are referred to the Legal Division by other divisions of the Commission.	
	AP24/LEG//RU/3	Legal Awareness programe and Discussion forum on Legal Matters for the Staff	DD-Legal/AD-Legal	AP24/LEG//RU/3/1	Awareness/Discussion Forum 01- 2024- Provisions of the Electricity Act	Sri Lanka Electricity Act No 20 of 2009 (As amended)	DD-Legal/AD-Legal	Jun-24		DD-Legal/AD-Legal		Rs.20,000
				AP24/LEG//RU/3/2	Awareness/Discussion Forum 02- 2024- Provisions of the Electricity Act			Dec-24				Rs.20,000
	AP24/LEG/RU/4	Handling Litigation and Public Hearing procedure	DD-Legal/AD-Legal				DD-Legal/AD-Legal			DD-Legal/AD-Legal		Rs.12,500,000
Assisting divisions to complete their Activity Plan 2024	AP24/LEG/RU/5	Management of the Sub Activities assigned by the other divisions	Director-Regulatory Affairs	AP24/LEG/RU/5/1	prepare regulations on Investigation and prosecution of unauthorized, counterfeit and adulterated products	All applicable Laws	DD-Legal/AD-Legal	Mar-24	1. Initial Assessment and Research to identify the issues with existing rules	DD-Legal/AD-Legal		
								May-24	2. Stakeholder Consultation to gather input and feedback on the proposed amendments.			
								Jul-24	3. Drafting the Regulations			
								Sep-24	4. Legal Review and Approvals (Commision/Legal			
								Nov-24	5. Publishing regulations			
			Yasantha-Director Consumer Affairs	AP24/LEG//RU/5/2 (AP24/RA/RU/1/2)	Amend Electricity (Dispute Resolution Procedure) Rule to obtain determination power to PUCSL to resolve disputes	Sections 14, 17 and 28 of PUCSL Act and Sections 3, 39 & 40 of SLE Act	DD-Legal/AD-Legal	Feb-24	1. Initial Assessment and Research to identify the	DD-Legal/AD-Legal		
								Apr-24	2. Stakeholder Consultation to gather input and feedback on the			
								Jun-24	3. Drafting the Amendmen			
								Aug-24	4. Legal Review and Approvals (Commision/Legal Draftman)			
								Sep-24	5. Publishing Rules			

INFORMATION TECHNOLOGY AND MANAGEMENT INFORMATION SYSTEM

Outcome	Activity Ref	Deliverable/Activity	Manager	Sub Activity Ref	Sub Activity	Related provisions in Acts	Manager	Time target	Milestones/Outputs	Task Manager	Time Target	Budget
Moving the Digital Transformation Index (DTI) from 52 to 56	AP24/IT/RU/01	Automate business processes	Laksiri	AP24/IT/RU/1/1	Enhancing the existing business applications (such as LISS, DRS, Lubricant System, SAP, Payroll, HR system, Website, etc.) to make sure they continue to evolve to meet the changing requirements		Narada	Sep-24	Completion of procurement	Narada	May-24	1M
									Deployment of solution	Narada	Sep-24	1M
				AP24/IT/RU/1/2	Collecting operational and financial data from lubricant market players (including report generation & publishing in the web) - requested by the Regulatory Affairs Division		Narada / RA Division	Jun-24	Completion of procurement	Narada	Mar-24	0.25M
									Deployment of solution	Narada	Jun-24	0.25M
				AP24/IT/RU/1/3	An information system for sample testing results (including reports) - requested by the Regulatory Affairs Division		Narada / RA Division	Jul-24	Completion of procurement	Narada	Apr-24	0.25M
									Deployment of solution	Narada	Jul-24	0.25M
				AP24/IT/RU/1/4	An information system for lubricants meeting standards (including report generation and publishing in the web) - requested by the Regulatory Affairs Division		Narada / RA Division	Jun-24	Completion of procurement	Narada	Mar-24	0.25M
									Deployment of solution	Narada	Jun-24	0.25M
				AP24/IT/RU/1/5	An information system for electric vehicle charging centres - requested by the ERE Division		Narada/EER Division	Jul-24	Completion of procurement	Narada	Apr-24	Budget from the ERE Division
									Deployment of solution	Narada	Jul-24	
				AP24/IT/RU/1/6	Developing a cloud-based & developer-independent licensee data submission and analysis system - requested by Licensing Division		Narada/Licensing Division	Jun-24	Completion of procurement	Narada	Mar-24	Budget from the Licensing Division
									Deployment of solution	Narada	Jun-24	
				AP/24/IT/RU/17	Email solution (for moving the in-house email system to the cloud)		Amila	May-24	Completion of procurement	Amila	Mar-24	0.75M
									Deployment of solution	Amila	May-24	0.75M
Moving the Digital Transformation Index (DTI) from 52 to 56	AP24/IT/RU/02	Provide Infrastructure Services	Laksiri	AP24/IT/RU/2/1	Moving the in-house operations to cloud by setting up a hybrid data centre (consisting of private cloud and public cloud) along with support services		Amila	Apr-24	Completion of procurement	Amila	Feb-24	2M
									Deployment of solution	Amila	Apr-24	2M
				AP24/IT/RU/2/2	Expanding the CCTV solution (Increasing the coverage of the system deployed)		Amila	Jun-24	Completion of procurement	Amila	Mar-24	0.25M
									Deployment of solution	Amila	Jun-24	0.25M
				AP24/IT/RU/2/4	Infrastructure development (Purchasing hard disk and memory for existing server / SAN, wireless access point, server UPS.)		Amila	Aug-24	Completion of procurement	Amila	May-24	1M
									Deployment of solution	Amila	Aug-24	1M
				AP24/IT/RU/2/5	Office Automation (purchasing and deploying laptop computers, mobile phones, UPS for desktop machines)		Amila	May-24	Completion of procurement	Amila	Feb-24	1.45M
									Deployment of solution	Amila	May-24	1.45M
				AP24/IT/RU/2/6	BCP/DR + Security (Upgrading data link capacity by adding a new data link)		Amila	Jun-24	Completion of procurement	Amila	Mar-24	0.75M
									Deployment of solution	Amila	June 204	0.75M
				AP24/IT/RU/2/7	Maintenance (Ensuring that both hardware and softwares systems are kept in working condition)		Amila	Dec-24	Completion of maintenance	Amila	Dec-24	13.9M

HUMAN RESOURCE MANAGEMENT DIVISION

Human Resources and Administration

Outcome	Activity Ref	Deliverable/Activity	Related provision in Acts	Manager	Sub Activity Ref	Sub Activity	Manager	Time Target	Milestones/Outputs	Budget
Improve the Satisfaction of employees	AP24/HR/CP/02	Develop Human Resource Development Plan		Director HR	AP24/HR/CP/02/01	Hire a Consultant /Mento	DD Procurement	23-Oct	Appointment of DPC	
								23-Nov	Publish Adver	100,000
								24-Jan	Complete Selection	
								24-Mar	Develop Action plan	500,000
									Implement action plan	
								24-Jun	1st diliverable	1,000,000
								24-Aug	2nd diliverable	1,000,000
								24-Oct	3rd diliverbale	2,000,000
					AP24/HR/CP/03/02	Employee Capacity Building _inhouse	DD Procurement	23-Nov	Appointment of DPC	
								24-Jan	Complete Selection of Resource Person	
								24-Jun	Program delivered	3,000,000
									other training needs	
	AP24/HR/CP/03	Employees' group Surgical & Medical Insurance Scheme	HR Manual	Director HR			DD Procurement	24-Jun	Appointment of DPC	
								24-Jul	Publish Adver	400,000
								24-Sep	Complete Selection	
								24-Oct	First Payment 24th Schen	4,000,000
								24-Feb	Second Payment for 23 sc	8,000,000
										20,000,000

FINANCE DIVISION

Routine activities that are planned to be carry out during the year 2024 by finance division are as follows;

Activity No.	Description of the activity	Budget (LKR)
AP24/FIN/RU/01	Routine Reporting, Budgeting, and Monitoring	-
AP24/FIN/RU/02	Asset Management	200,000
AP24/FIN/RU/03	Procurement management	200,000
AP24/FIN/RU/04	Fund Management and Revenue Collection	-
Total		400,000

REGULATING THE WATER INDUSTRY

Regulation of Water Services

Outcome	Activity Ref	Deliverable/Activity	Related provision in Acts	Manager	Sub Activity Ref	Sub Activity	Manager	Time Target	Milestones/Outputs	Budget
Consumer Satisfaction in Water Services Industry in Sri Lanka	AP24/HR/CP/01	Regulation of Water Services by PUCSL	Schedule of the PUCSL Act.	Shantha Jayasingh	AP24/HR/CP/01/01	Empower the Commission to regulate water services industry through Provincial Councils	Shantha Jayasinghe	Mar	Draft a Statute for PC to regulate water services under the technical guidance of the PUCSL	2,000,000
Increase Access to improved drinking water NWSDB 41% CBO/LA 12% Self zSupply 39%								June	Consultation with Provincial Councils and other stakeholders	2,000,000
Fair Price for water consumer								Aug	Submit the draft statute for council approval	
					AP24/HR/CP/01/02	Implementation of Disaster Management plan for NWSDB	Shantha Jayasinghe	Mar	Submit the draft DMP for the approval of DMC	
								June	Discussion with the Ministry of Water Supply, DMC, NWSDB and implement the Mitigation measures	1,000,000
								Aug	Allocation of investment for mitigation measures	

BUDGET FOR YEAR 2024

		DIVISION													
		Over Head	Inspectorate	Licensing	HR	Corporate Comm	Consumer Affairs	Water	IT	Environment	Legal	Regulatory Affairs	Tariff	Finance	Total
	Personnel Emoluments														
1001	Salaries & Wages	130,923,000													130,923,000
	EPF	19,307,000													19,307,000
	ETF	3,861,000													3,861,000
	Gratuity	4,247,000													4,247,000
1002	Allowances - Salary	58,595,000	0	3,350,000		0	3,420,000		0	0		0			65,365,000
	Overtime														0
	Other- housing loan				8,500,000										8,500,000
	Consultancy														0
1003	Consultancy		0	0	6,500,000	0	5,440,000	5,000,000	0	700,000	13,000,000	8,200,000	0	200,000	39,040,000
	Travelling & Training Expenses														0
1101	Domestic		4,550,000	0	600,000	0	1,300,000		0	0		2,000,000	100,000		8,550,000
1102	Foreign				1,000,000										1,000,000
	Supplies														0
1201	Stationery & Office Requisites	3,000,000	0	0		0	0		1,400,000	0		0			4,400,000
1202	Fuel & Parking	14,764,000	1,050,000	550,000		0	300,000		0	0		0			16,664,000
	Genaral														0
1203	Other Supplies	2,500,000	1,700,000	100,000		0	0		0	850,000		0			5,150,000
	Maintenance Expenditure														0
1301	Vehicles	4,000,000													4,000,000
1302	Plants, Machinery & Equipment		0	0		0	0		11,310,000	0		0			11,310,000
1303	Building & Structures	500,000													500,000
1304	Software								8,190,000						8,190,000
	Services														0
1401	Transport - Salary	17,280,000													17,280,000
	Genaral	1,000,000													1,000,000
1402	Postal & Communication	8,000,000													8,000,000
1403	Rent & Rates	29,000,000													29,000,000
1404	Electricity & Water	3,000,000													3,000,000
1405	Printing & Advertising	500,000	650,000	1,450,000	400,000	200,000	100,000		0	400,000		0		200,000	3,900,000
1406	Public Awareness Programs		0	0		0	12,050,000		0	0	40,000	0			12,090,000
1407	Medical Insurance				12,000,000										12,000,000
1408	Janitorial Services	3,500,000													3,500,000
1409	Insurance	1,500,000													1,500,000
1410	Research & Survey												4,000,000		4,000,000
1411	Other Contractual Payments	1,000,000	0	0		0	0		0	250,000		0			1,250,000
1412	Information Dissemination		0	0		550,000	0		0	0		0			550,000
1413	Safety Improvement		2,950,000	0		16,500,000	0		0	0		0			19,450,000
1414	Consumer Engagement														0
1415	Stakeholder Consultation & Public Hearing		2,350,000	1,500,000		0	2,500,000		0	800,000		0	4,000,000		11,150,000
1416	Technical & other Standards		0	0		0	0		0	50,000		0			50,000
1417	Energy Efficiency and Conservation		0	0		10,000,000	0		0	1,400,000		0			11,400,000
	Total Recurrent Expenses	306,477,000	13,250,000	6,950,000	29,000,000	27,250,000	25,110,000	5,000,000	20,900,000	4,450,000	13,040,000	10,200,000	8,100,000	400,000	470,127,000
	Expenditure - Capital														0
2101	Vehicles														0
2102	Furniture & Fittings	1,000,000			2,000,000										3,000,000
2103	Computer & Other Equipment		0	0		0	0		5,400,000	0		0			5,400,000
2104	Building & Structures				5,000,000										5,000,000
2105	Electrical Equipment		1,000,000	0		0	0		0	0		0			1,000,000
2106	software		0	2,000,000		0	0		3,500,000	0		0			5,500,000
2107	Office equipment	500,000													500,000
	Total Capital Expenditure	1,500,000	1,000,000	2,000,000	7,000,000	0	0	0	8,900,000	0	0	0	0	0	20,400,000
	Total Recurrent & Capital	307,977,000	14,250,000	8,950,000	36,000,000	27,250,000	25,110,000	5,000,000	29,800,000	4,450,000	13,040,000	10,200,000	8,100,000	400,000	490,527,000

