**APPLICATION FORM FOR AN EXEMPTION FROM THE REQUIREMENT TO OBTAIN A DISTRIBUTION LICENCE**

*\*For office use only*

Application No.\*

**REFER PROVIDED GUIDELINE BEFORE FILL THIS APPLICATION**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **SCHEDULE F - PART I** | | | | | | | | | | | | |
|  | Name of the Applicant | | | | |  | | | | | | |
|  | The legal status of the Applicant | | | | |  | | | | | | |
|  | Official address of the Applicant | | | | |  | | | | | | |
|  | Category of the Applicant | | | | | Public Corporation | | | | |  | |
| Company | | | | |  | |
| Local Authority | | | | |  | |
| Partnership | | | | |  | |
| Society | | | | |  | |
| Unincorporated Body of Persons | | | | |  | |
| The following information as appropriately applicable | | | | | | | | | | | |
| 1. where the applicant is a public corporation or a company, the full names of all the members of the governing body of the corporation or of the Board of Directors, as the case may be | | |  | | | | | | | | |
| 1. where the applicant is a local authority, the full names of all the members of such authority | | |  | | | | | | | | |
| 1. where the applicant is a partnership, the full names of all the current partners of such local partnership | | |  | | | | | | | | |
| 1. where the applicant is a society registered under the Co-operative Societies Law, No. 5 of 1972, the full names of all the members of the governing body of such registered society | | |  | | | | | | | | |
| 1. where the applicant is an unincorporated body of persons, the full names of all the office bearers of such body of persons | | |  | | | | | | | | |
|  | Name and designation of two persons to whom enquires may be addressed in relation to this application, together  with an address for correspondence (if difference from 3 above) and other contact details. | | | | | | | | | | | |
|  | | Person 1 | | | | | | Person 2 | | | |
| Name with Initials | |  | | | | | |  | | | |
| Designation | |  | | | | | |  | | | |
| Address | |  | | | | | |  | | | |
| Contact Number (mobile) | |  | | | | | |  | | | |
| Contact Number (fixed line) | |  | | | | | |  | | | |
| Email | |  | | | | | |  | | | |
|  | The desired date on which the exemption is to become operative | | | | |  | | | | | | |
|  | List of approvals obtained or proposed to be obtained and agreements executed or proposed to be executed, in relation to this application. | | | | | | | | | | | Annexed (YES or NO) |
| 1. Clearance from the Distribution Licensee (Ceylon Electricity Board or Lanka Electricity Company Private Limited) (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
| 1. Chartered Engineer certified Electrical Single Line Diagrams of the installation (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
| 1. Environmental Clearance from Central Environmental Authority or Provincial Environmental Authority if applicable (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
| 1. Clearance from respective local government authority/ies (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
| 1. Agreement signed/to be signed with the tenants (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
| 1. Operation and Maintenance agreement signed/to be signed with the service provider (if technical expertise is not available in house with the applicant as per section 2 of the SCHEDULE F -PART II) (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
| 1. Inspection and Test certificate from a Chartered Engineer (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
| 1. Connection agreement with the Distribution Licensee (Ceylon Electricity Board or Lanka Electricity Company Private Limited) (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
|  | 1. Approval of the Condominium Management Authority (Annexure \_ \_ \_) | | | | | | | | | | | YES/NO |
|  | A list of the administrative districts included (in whole or in part) in the geographical areas on which the Applicant seeks to operate its activities up on the grant of an exemption under Section 10 of the Electricity Act, No. 20 of 2009. | | | | District/s | |  | | | | | |
| Address | |  | | | | | |
|  | Details of any previous application made under the Electricity Act, No. 19 of 1950 or the Electricity Act, No. 20 of  2009, as the case may be, for the issue of a licence to generate or distribute electricity, and where :— | | | | | | | | | | | |
| 1. Such application was accepted and a licence was issued, details of all the activities carried on by the applicant under such licence ; | | | | |  | | | | | | |
| 1. Such application was rejected, the reasons for such rejection | | | | |  | | | | | | |
| 1. Such licence was revoked, the reasons for such revocation. | | | | |  | | | | | | |
|  | Details of any licence or exemption obtained, applied for or being applied for by the applicant, in respect of the  generation or distribution of electricity | | | | | | | | | | | |
| **SCHEDULE F -PART II** | | | | | | | | | | | | |
|  | | The following information as appropriately applicable | | | | | | | | | | |
| 1. Body established by an Act of Parliament, a copy of such Act (Annexure \_ \_ \_) | | | | | | | | | |  |
| 1. A company, a certified copy of the certificate of incorporation and of the Memorandum and Articles of Association of the company (Annexure \_ \_ \_) | | | | | | | | | |  |
| 1. A society registered under the Co-operative Societies Law No. 5 of 1972, a certified copy of the certificate of registration issued and of the by-laws of such society (Annexure \_ \_ \_) | | | | | | | | | |  |
| 1. A partnership, a certified copy of the certificate of registration issued by an appropriate authority under any law or Statute relating to the registration of business names (Annexure \_ \_ \_) | | | | | | | | | |  |
| 1. Any unincorporated body of persons, the constitution of such unincorporated body (Annexure \_ \_ \_) | | | | | | | | | |  |
|  | | Details of technical expertise available with the applicant in carrying out the proposed activities, for which an  exemption is being applied for | | | | | | | | | | |
| 2.1 If the applicant has necessary technical expertise inhouse | | | | | | | | | | |
| Name (with Initial) and Designation | Qualification | | | | | Experience | | Full time/Part time | | |
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| 2.3 If the applicant plans to recruit technical expertise | | | | | | | | | | |
| Designation | Qualification | | | | | Experience | | Full time/Part time | | |
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| 2.3 If the applicant doesn’t have necessary technical expertise inhouse and plans to hire a third party | Name of the third party | | | | |  | | | | |
| Address of the third party | | | | |  | | | | |
| Attached a copy of the agreement executed/to be executed (Annexure \_ \_ \_) | | | | | | | YES/NO | | |
| Attached a list of all the necessary electrical system related operation and maintenance activities (Annexure \_ \_ \_) | | | | | | | YES/NO | | |
| Attached a list of names of the technical staff responsible for such work along with their designations, qualifications and experiences (Annexure \_ \_ \_) | | | | | | | YES/NO | | |
|  | | A statement of how the applicant proposes to comply/adhere to safety and performance standards and technical and other operational codes | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | A statement of the total number of consumers intended to be supplied with electricity along with a description (see Note below) of the nature, situation and type of electricity consumers to whom the applicant intends to supply electricity, upon the grant of an exemption  1. Number of consumers/tenants  2. Address of the Premises for which the Exemption is required  3. Nature of consumers/tenants as residential/general (commercial)/industrial  4. Estimate of annual energy consumption in kWh (attach the calculation in a separate sheet)  5. Contract demand (kVA) with the utility (CEB/LECO), Generator rating (kVA)  6. Map indicating premises/building locations, adjacent roads, and electricity distribution (utility metering  point, transformer and generator locations, main cable paths, underground/overhead cable paths, main  distribution board, etc.) | | | | | | | | | | |

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| **SCHEDULE G – DECLARATION** |
| I/We\* hereby declare that,   * 1. I/We\*\* shall at all times comply in every respect with the conditions attached to any Licence/Exemption that may be awarded to me/us\* or as the same may be modified from time to time ;   2. I/We\*\* shall at all times comply with any decision, direction, order or determination made by the Public Utilities Commission of Sri Lanka in relation to the issue of the licence/exemption ; and   3. The information provided by me/us\*\* is accurate and complete in all respects.   ...................................  Full name(s) of signator(y/ies).  Date : ....................................  Signed by : Position held (where Applicant is a company, partnership, co-operative or other body corporate or other legal entity) :  \*\*Strike off what is inapplicable. |

-----End of Application---

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| **Payment Slip** |
| **PASTE THE PAYMENT SLIP HERE** |