

Selection Criteria – Incident Reporting System

The selection criteria are aimed at selecting the least bidder who can fulfil the minimum requirement.

Minimum requirement that the bidders are required to meet are given below:

- i. Financial Performance:- The bidder must have been in operation for the last 4 year, earning a minimum annual turnover of Rs. 8 Million in each of the last 4 years. (i.e 2018/2019, 2017/2018, 2016/2017 and 2015/2016)
- ii. Past Projects:- The bidder must have successfully delivered three Web based information systems using Linux / Apache / MySQL / PHP (or Node.js) [LAMP] technologies during the last 3 years.
- iii. Team Strength:- The bidder should agree to allocate qualified and experienced professionals from the permanent staff for this project.
- iv. Requirements mentioned in the RFP:- The bidder must be able to meet all of the 12 requirements mentioned in the Section 5 of the Bid Form.

Bidders who are unable to meet the above criteria are earnestly discouraged to submit bids.

- The marking scheme filters out the bidders whose annual turnover is less than Rs. 8 Million during the last 4 years.
- The marking scheme filters out the bidders who have not successfully completed at least one multiuser, Web based information system using Linux / Apache / MySQL / PHP (or Node.js) [LAMP] technologies per year, on average, during the last three years.
- The marking scheme filters out the bidders who are unable to allocate at least two software professionals, in permanent staff, graduated in a discipline relevant to software implementation, with three years post-qualifying experience, who have been working with the bidder for two years up to date.
- The marking scheme filters out the bidders who are unable to meet all the requirements mentioned in the Section 5 of the Bid Form.

Marking scheme

Financial Performance (10 out of 100 marks are allocated):- A bidder would get full marks (i.e. 10 marks) if it has posted an annual turnover of Rs. 8 Million in each year during the last 4 years (i.e. 2018/2019, 2017/2018, 2016/2017 and 2015/2016.) and provided audited financial accounts with the auditors contact details.

If the bidder has achieved annual turnover more than 5Mn and less than 8Mn for a particular year would get 0.5 marks for each year. Annual turnover less than 5Mn would not get any marks.

Past Projects (30 out of 100 marks are allocated):- A bidder would get full marks (i.e. 30 marks) if it has successfully implemented three (3) Web based information systems that are currently used, hosted online, multiuser, implemented using Linux / Apache / MySQL / PHP (or Node.js) [LAMP] technologies and successfully delivered to clients within the last three years and the contact details of the clients are provided. If the bidding company has successfully implemented only two (2) multi-user Web based information systems using above technologies during the last three years then the

bidder would get only 5 marks. If the bidder has successfully implemented only one (1) multi-user Web based information systems using above technologies during the last three years then the bidder would get only 1 mark.

Team Strength (20 out of 100 marks are allocated):- A bidder would get full marks (i.e. 20 marks) if the bidder agrees to allocate two (2) software professionals if their CVs are attached, if they have obtained degree level qualifications in an area related to software implementation, their designations, during the last three years, are related to software implementation, they should be currently in the permanent staff, and stayed with the bidder for at least two years up to date. These two professionals should have three years of post-qualification industry experience with respect to software implementation. If the bidder agrees to allocate only one (1) such professional for the project then bidder would get only 5 marks. If the qualifications and experience of the professionals assigned by the bidder fail to meet the criteria mentioned here, two professionals mentioned would get 0.5 marks each. The Commission would consider only the staff members, whose CVs are attached, CVs describes their qualifications and experiences.

The ability to meet the requirements (40 out of 100 marks are allocated):- A bidder would get full marks (i.e. 40 marks) if the bid complies with all the requirements mentioned in the Section 5 of the Bid Form. A bid which does not fully comply with the requirements mentioned in the Section 5 of the Bid Form would get 0.25 marks for each complied requirement.

Bidders should not provide any false information as bids containing false information would be rejected without evaluation. If necessary, the financial auditors of the bidders, other clients of the bidders for whom the multiuser, Web based information systems using LAMP technologies have been delivered and the team members to be assigned for the project would be contacted during the evaluation process to ensure that information provided are true and correct with respect to the financial performance, past projects and team strength.

Recently formed companies should not submit bids. Any bids submitted by companies or business entities which have been incorporated within the last three years (calculated with respect to the date of bid submission) will not be evaluated.

The below table would be used for evaluation. The definitions of the terms used are given above.

Bidder's name:-

Criteria	Description	Maximum points	Points obtained
(i) Meeting the requirements:	The bidders, who are able to fully comply with the 12 requirements mentioned in the Section 5 of the Bid Form, would get full marks (Other bidder's would get marks as per the marking scheme described above.)	40	
(ii) Past projects:	The bidders who have successfully completed 3 Web based multi user information systems using Linux / Apache / MySQL / PHP (or Node.js) [LAMP] technologies during the last 3 years would get full marks (Other bidder's would get marks as per the marking scheme described above.)	30	
(iii) Key professional staff qualifications and competence for the assignment:	The bidders who agreed to allocate two qualified and experienced permanent employees for this project would get full marks. (Other bidder's would get marks as per the marking scheme described above.)	20	
(iv) Financial performance for the last four years (2015/2016 to 2018/2019):	The bidders who have earned an annual turnover of 8 Million LKR in each of the last 4 years would get full marks (Other bidder's would get marks as per the marking scheme described above.)	10	
	Total points for the five criteria	100	

The minimum score required to pass is: 80 marks

The least bidder who has obtained 80 marks or more would be selected for awarding the contract.