Bid Form to submit Financial Consideration and other information for IRS (Annexure III)

 **[01] Organizational Details (Attach company profile and a copy of the certificate of incorporation)**

|  |  |
| --- | --- |
| Company Name |  |
| Date of Incorporation |  | Registration Number |  |
| Postal Address |  |
| Email Address |  | Telephone Number |  |
| Fax Number |  | Website |  |

**[02] List 3 Web based information systems (developed using Linux, Apache, MySQL and PHP / Node.js technologies) that have been successfully delivered within last 3 years for significant clients. The bidder should clearly describe the problems resolved & the processes automated by each system and if additional space is required, attach 1 sheet (containing 1000 words) per system listed below. (Bidder should list only the systems implemented and supplied by the bidder - i.e. the systems developed by the bidder’s staff - and any systems developed and / or provided by any other party than the bidder are not acceptable, in this regard.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Client company and its website | Brief description of the Web based information system implemented (provide details particularly with respect to its complexity) | Technologies used | Contact person’s name, designation and contact details | Date of completion |
| 1 |  |  | Operating System used:Web Server used:Database used:Programming language used: |  |  |
| 2 |  |  | Operating System used:Web Server used:Database used:Programming language used: |  |  |
| 3 |  |  | Operating System used:Web Server used:Database used:Programming language used: |  |  |

**[03] Annual turnover of the bidder during last 4 years (Attach audited financial accounts)**

|  |  |
| --- | --- |
| Financial Year | Annual turnover (Exact figures must be provided) |
| 2018/2019 | Rs. |
| 2017/2018 | Rs. |
| 2016/2017 | Rs. |
| 2015/2016 | Rs. |

 **[04] Team to be allocated for developing the web based information system, if selected. (Attach CVs.) The selected bidder is required to ensure that the team members mentioned below are involved with the implementation of the IRS and whether the selected bidder’s staff, who would be interacting with PUCSL, are included in the table below, would be verified.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Name | Designation | No of years with the current company | No of years of relevant industry experience | Whether permanent staff of the bidder or not | Qualifications (Field, in which the degree has been obtained, must be mentioned.) |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |

**[05] The ability to comply with the requirements mentioned in the Request for Proposals (RFP).**

|  |  |  |
| --- | --- | --- |
| No | Task | Ability to carry out the task (Yes / No) |
| 1 | Gathering the requirements of PUCSL with respect to all the business processes pertaining to incident reporting mechanism (and all related business processes) and the necessity to automate them (within the scope described in the attached RFP document) such as receiving information from the designated parties as well as the members of the general public and processing them. |  |
| 2 | Identifying the proper user interfaces, dashboards, forms, workflows, etc. necessary for realizing the system in such a manner that it can fulfill the requirements pertaining to the automation of all information submission, managing, processing, report generation, etc. activities of PUCSL (pertaining to gathering information with respect to electricity related accidents and distributing and presenting them in necessary formats, including but not limited to validating all possible input data to the system, etc.) |  |
| 3 | The system will have two interfaces: one is accessed by those who submit information to PUCSL and the other by PUCSL staff. The system should automate transferring of records submitted by external parties to the internal system for editing / completing and copying to the trusted system.  |  |
| 4 | Implementing the web based information system with PWA (including generation of reports, email notifications, logging, etc.) so that it can pass both software verification and validation tests |  |
| 5 | The architecture of the system must be properly designed in order to ensure that the system is maintainable, robust, scalable, secure, usable, available, testable and does not get slow down with the accumulation of data. |  |
| 6 | Ability to obtain all the necessary reports from the system in required formats (tables, bar charts, pie charts, and other documents). System should store all data (including the documents submitted) pertaining to its activities in MySQL database (including the previous information in the case if they edited and files / photos substituted with new ones). Event logs must also be stored. |  |
| 7 | Quality assurance and delivering a defect free product that can be used at enterprise level |  |
| 8 | Completing the entire project within six (6) months |  |
| 9 | Providing support and maintenance (SLA) for three years after launching (including user training and updated user manuals for any changes made) |  |
| 10 | Using CentOS 7, Apache 2.4, MySQL 8, PHP 7 (or Node.js) technologies for implementing the system |  |
| 11 | Ensuring that the system is implemented in the best possible user friendly and efficient manner |  |
| 12 | Providing warranty for four (4) months from the date of going live |  |

 **[6] Project implementation schedule (Use the space below to provide the timeline for the project completion. Important milestones to be achieved in order to finish the project in 6 months are given below and the selected bidder is obliged to achieve the required scope, quality and delivery dates)**

|  |  |  |
| --- | --- | --- |
| No | Sub Task / Milestone | Deadline |
| 01 | Assumed date of purchase order |  |
| 02 | Providing the final and completed version of System Requirement Specification to PUCSL to sign |  |
| 03 | PUCSL signs the System Requirement Specification (must be two weeks after the above step.) |  |
| 04 | Installing the System in PUCSL data centre (The System must be fully tested and fully debugged before this and testing documents must be provided to PUCSL, before this step, for perusal.) |  |
| 05 | Finish training PUCSL staff (The user manuals for all user roles must be provided before this.) |  |
| 06 | Obtaining feedback from PUCSL staff (must be two weeks after the above step.) |  |
| 07 | Ensuring that the System is defect free (Fitness for use must be confirmed in writing) |  |
| 08 | User Acceptance Testing (PUCSL will spend two weeks for this step.) |  |
| 09 | Final Fine Tuning |  |
| 10 | Go-Live |  |

 **[07] Financial Consideration**

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Amount (Rs.) | Applicable government taxes | Total (Rs.) |
| VAT (Rs.) | NBT (Rs.) |  |
| Cost of successfully implementing and launching the completed License Management System at PUCSL in such a manner that successfully achieves the necessary scope, quality and the delivery dates (so that the date of going live is not later than six months from the date of Purchase Order) |  |  |  |  |  |
|  |  |  |  |  |
| Cost of SLA for three years |
| Cost of providing user support and maintenance (SLA) during 1st year |  |  |  |  |  |
| Cost of providing user support and maintenance (SLA) during 2nd year  |  |  |  |  |  |
| Cost of providing user support and maintenance (SLA) during 3rd year |  |  |  |  |  |
| Total Cost = Cost of implementing + Cost of SLA for 3 years |  |  |  |  |  |

We certify that the information provided in this Bid Form are true and correct and we understand that providing false or misleading information would automatically disqualify this bid.

Signature:- Date:- Company Seal:-

Name of the signatory:- Designation:-