Bid Form to submit Financial Consideration and other information for LMS (Annexure III)

**[01] Organizational Details (Attach company profile and a copy of the certificate of incorporation)**

|  |  |  |  |
| --- | --- | --- | --- |
| Company Name |  | | |
| Date of Incorporation |  | Registration Number |  |
| Postal Address |  | | |
| Email Address |  | Telephone Number |  |
| Fax Number |  | Website |  |

**[02] List 3 significant clients for whom complex Web based information systems (using Linux, Apache, MySQL and PHP technologies) have been successfully implemented within last 2 years.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Client company and its website | Whether the client’s annual turnover exceeds Rs. 50 million | Brief description of the Web based information system implemented (provide details particularly with respect to its complexity) | Contact person’s name, designation and contact details | Date of completion |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

**[03] Annual turnover of the bidder during last 5 years (Attach audited financial accounts)**

|  |  |
| --- | --- |
| Financial Year | Annual turnover |
| 2018/19 | Rs. |
| 2017/18 | Rs. |
| 2016/17 | Rs. |
| 2015/16 | Rs. |
| 2014/15 | Rs. |

**[04] Team to be allocated for developing the web based information system, if selected. (Attach CVs.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name | Designation | No of years with the current company | No of years of relevant industry experience | Qualifications |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

**[05] The ability to comply with the requirements mentioned in the Request for Proposals (RFP).**

|  |  |  |
| --- | --- | --- |
| No | Task | Ability to carry out the task (Yes / No) |
| 1 | Gathering the requirements of PUCSL with respect to all the business processes pertaining to licensing/exempting and the necessity to automate them (within the scope described in the attached RFP document) such as applying for licenses/exemptions, reviewing the applications, communications with applicants, correcting the applications, approval process, generation of documents, issuing licenses/exemptions, suspending/canceling licenses/exemptions, reminding expiry dates, and anything else related to licensing/exempting. |  |
| 2 | Identifying the proper user interfaces, dashboards, forms, workflows, etc. necessary for realizing the system in such a manner that it can fulfill the requirements pertaining to the automation of all licensing/exempting activities of PUCSL |  |
| 3 | Implementing the web based information system (including generation of documents, email notifications, logging, etc.) so that it can pass both software verification and validation tests |  |
| 4 | Ability to obtain all the necessary reports from the system in required formats (tables, bar charts, pie charts, and other documents). System should store all data (including the documents submitted) in MySQL database (including the previous information and documents substituted with new ones – documents can be stored as files in File System). Event logs must also be stored. |  |
| 5 | Quality assurance and delivering a defect free product that can be used at enterprise level |  |
| 6 | Completing the entire project within eight (8) months |  |
| 7 | Providing support and maintenance (SLA) for three years after launching (including user training and manuals before launching) |  |
| 8 | Using CentOS 7, Apache, MySQL, PHP (or Node.js) technologies for implementing the system |  |
| 9 | Ensuring that the system is implemented in the best possible user friendly and efficient manner |  |
| 10 | Providing warranty for four (4) months from the date of going live |  |

**[6] Project implementation schedule (Use the space below to provide the timeline for the project completion. Important milestones to be achieved in order to finish the project in 8 months are given below as an example. The bidder is free to change the subtasks / milestones. However the selected bidder is obliged to achieve the required scope, quality and delivery dates)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Sub Task / Milestone | Start Date | End Date | Duration |
| 01 | Assumed date of purchase order |  |  |  |
| 02 | Date of kick off meeting |  |  |  |
| 03 | Finishing of requirement gathering |  |  |  |
| 04 | System Requirement Specification |  |  |  |
| 05 | Completion of verification and validation |  |  |  |
| 06 | Installing the system in PUCSL data centre |  |  |  |
| 07 | Training PUCSL Staff (User manuals must also be provided) |  |  |  |
| 08 | Obtaining feedback from PUCSL |  |  |  |
| 09 | Ensure that the system is defect free |  |  |  |
| 10 | User Acceptance Testing |  |  |  |
| 11 | Final fine tuning |  |  |  |
| 12 | Go Live |  |  |  |

**[07] Financial Consideration**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Description | Amount (Rs.) | Applicable government taxes | | | Total (Rs.) |
| VAT (Rs.) | NBT (Rs.) |  |
| Cost of successfully implementing and launching the completed License Management System at PUCSL in such a manner that successfully achieves the necessary scope, quality and the delivery dates (so that the date of going live is not later than eight months from the date of Purchase Order) |  |  |  |  |  |
|  |  |  |  |  | |
| Cost of SLA for three years |
| Cost of providing user support and maintenance (SLA) during the 1st year |  |  |  |  |  |
| Cost of providing user support and maintenance (SLA) during the 2nd year |  |  |  |  |  |
| Cost of providing user support and maintenance (SLA) during the 3rd year |  |  |  |  |  |
| Total Cost = Cost of SLA for 3 years |  |  |  |  |  |

Signature:- Date:- Company Seal:-  
  
Name of the signatory:- Designation:-